

# Palliative care decision making groups

Palliative care consortium individual members – non voting

## Function in implementing *Strengthening palliative care: Policy and strategic directions 2011–2015 (policy)*

Ensure that all palliative care services engage with the policy and are involved with its implementation

### Role

As per consortium role participate in

- regional planning
- coordinating care
- determining priorities for future service development and funding
- implementing a service delivery framework
- communication and capacity building
- governance issues
- maintaining the relationship with the department

### Responsibilities

- Champion palliative care in own agency and advocate for palliative care to be included in the agency's plan
- Support the vision and underpinning principles of the consortium's memorandum of understanding (MOU)
- Support decisions made by the consortium
- Actively participate in developing, implementing and monitoring the regional plan
- Actively participate in consortium consultations with staff, people with life-threatening illnesses, their families and carers, and the community about the implementation of the policy in the region
- Report to own agency in relation to consortium business
- Consult with own agency in relation to relevant issues on behalf of the consortium
- Declare any conflict, potential conflict or apparent conflict that may arise as part of consortium business, and abstain from any related decision should any conflict appear to compromise the member and/or the decision-making process
- Ensure any information acquired or created through participating in the consortium is only used for performing their duties as a consortium member (members will not use their knowledge of confidential consortium business for the benefit, gain or advantage of any individual, private or public organisation or group)

### Structure

- Representative reports (at a minimum of six-monthly) to their CEO in relation to consortium business
- Ensure continuity of membership and attendance at 75 per cent of relevant meetings (for example, working group meetings) excluding annual leave, or absence due to other paid or planned leave

## Communication / relationship with other groups

- Receive and disseminate the departmental update as appropriate
- Consult with staff in own agency in relation to relevant consortium issues