

Palliative care decision making groups

Palliative care consortium managers group

Function in implementing *Strengthening palliative care: Policy and strategic directions 2011–2015 (policy)*

- Share information between consortium managers
- Act as a peer support network for consortium managers
- Act as a professional development forum for consortium managers

Role

- Provide peer support
- Identify common issues in implementing the policy
- Link with the department and other groups

Responsibilities

- Provide written progress reports regarding activities one week prior to the consortium managers meeting
- Develop resources for consortium managers to assist them to undertake their role
- Workforce development
- Act as forum to address common issues
- Provide advice/recommendations to the consortium and/or the department on common issues
- Provide a report from representative positions on statewide projects

Structure

- Meet approximately every six to eight weeks – either at the department's head office and/or in regions
- All consortium managers must attend and contribute to group meetings
- Invite a departmental representative to attend every meeting, a Palliative Care Victoria representative to attend every second meeting, and other guests to attend meetings as required
- There is an option for rotating the chair role annually – this is to be decided by the consortium managers group
- Ensure meeting agendas align with the policy

Communication / relationship with other groups

- Contact group members by email
- Share regional reports across the palliative care sector
- Communicate and make other links as required

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