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| Schedule 1 |
| Application for Approval in Principle to operate aApril 2016Non- Emergency Patient Transport service  |

# Schedule 1 – Application for Approval in Principle to operate a Non-Emergency Patient Transport (NEPT) Service

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| SECTION A |
| 1. Full name of applicant (proposed licence holder) |       |
| 2. Postal address of applicant |       |
| 3. Contact details for this application | Name |       |
| Phone |       |
| Mobile |       |
| Email |       |
| 4. If the applicant is a body corporate: the name and address of any director or officer of the body corporate who may exercise control over the non emergency patient transport service |       |
| SECTION B |
| 1. The name or proposed name of the NEPT service, its street address and the municipal district in which the business is located or will be located | Name of NEPT service |       |
| Address |       | P/code |       |
| Municipal district  |       |
| 2. This application is for an approval in principle for a non-emergency transport service intending to undertake: | [ ]  transport of LOW acuity patients | [ ]  transport of MEDIUM acuity patients | [ ]  transport of HIGH acuity patients |

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| SECTION B (cont) |
| 3. The proposed number and types of vehicles |       | road vehicles |       | fixed wing aircraft |       | rotary wing aircraft |
| Signature of applicant/s |  |

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| Name of each signatory (in BLOCK LETTERS) |       |
|       |
|       |
|  |  |
| Date | Click here to enter a date. |

NOTES:

(a) This application should be posted to:

 The Manager

 Private Hospitals Unit

 Private Hospitals Branch

 Department of Health and Human Services

 GPO Box 4541

 MELBOURNE VIC 3001

(b) The application must be accompanied by:

1. the prescribed fee. Refer to the table available at the following web link [NEPT fees](https://www2.health.vic.gov.au/hospitals-and-health-services/patient-care/ambulance-and-nept/non-emergency-transport/applying-to-be-nept/nept-licensing-fees)

 **and**

(ii) the documents listed in the applicable guide. [Guidelines](https://www2.health.vic.gov.au/hospitals-and-health-services/patient-care/ambulance-and-nept/non-emergency-transport/applying-to-be-nept/nept-forms) for assisting with the completion of applications are available either from the Private Hospitals Unit or can be downloaded from the Unit’s Internet site [www.health.vic.gov.au/nept](http://www.health.vic.gov.au/nept)

Further information can be obtained from the Private Hospital Unit on +61 (3) 9096 2164.

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