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| Palliative care service innovation and development grant  |
| Submission template – April 2019 |

# Insert heading here ………..

Key contact details

Contact details for the person responsible for the proposal

| Name |  |
| --- | --- |
| Phone |  |
| Email |  |
| Role/title |  |
| Organisation/s |  |

Executive sponsor details

Executive sponsor is the person accountable for the project and delivery of outcomes.

| Name |  |
| --- | --- |
| Phone |  |
| Email |  |
| Role/title |  |
| Organisation/s |  |

## Innovation and service development category

Grants are available to fund the following categories of innovation and service development. Please tick which category best describes your proposal.

|  |  |
| --- | --- |
| Enhancements to models of care (including proof of concept testing and evaluation)  |  |
| Business model innovation |  |
| Workforce model innovation |  |
| Other (please specify) |  |

## Key focus area

Please tick which Key Focus Area best describes what your proposal is seeking to address

|  |  |  |
| --- | --- | --- |
| 1. | Joined up management of palliative care and care at end of life |  |
| 2. | Continuity of care across multiple care settings |  |
| 3.  | Enhancement of client, family and carer outcomes |  |
| 4. | Shared decision making |  |
| 5. | A reduction of barriers to care at end of life and palliative care for underserved populations |  |

## Partnerships

Please provide a list of partners and a brief overview describing the background of the partnership. Please include the purpose, role and contribution of each organisation to the partnership specific to the proposal.

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| Type here (expand as required) …………….. |

## Proposal description

This section provides the reader with a concise description of the basic idea of the proposal, why its important and the intended benefit

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| Type here (expand as required) …………….. |

## Alignment to goals of *Victoria’s end of life and palliative care framework*

Please tick which of the six goals of *Victoria’s end of life and palliative care framework* your project aligns to. Please note you can select multiple goals where applicable.

|  |  |
| --- | --- |
| People experience optimal end of life care |  |
| People’s pain and symptoms are managed using quality interventions |  |
| People’s preferences and values are recognised and respected in their end of life care |  |
| Better support for carers |  |
| People are cared for in their place of choice |  |
| Where possible, people can choose to die in their place of choice |  |

## Proposal definition

This section outlines what your proposal is seeking to achieve. It defines and describes the problem or opportunity to be addressed by the project. Please include the key drivers for this proposal, why is it important, scope of the problem/opportunity.

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| Type here (expand as required) …………….. |

## Project objective/s

Please list proposed project objectives

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| Type here (expand as required) …………….. |

## Metrics

Please outline the proposed metrics which will monitor the project’s progress and impact on target areas.

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| Type here (expand as required) …………….. |

## Benefits

Why is the proposal being put forward and what are the benefits to be delivered (include who will benefit). Please note these must align to the projects proposed metrics.

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| Type here (expand as required) …………….. |

## Timescale

Please provide an estimate of the time to deliver the project from planning though to project end date.

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| Type here (expand as required) …………….. |

## Project costs

What is the funding amount being requested?

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| Type here (expand as required) …………….. |

What is the estimated total budget for the project? Please provide a breakdown of total project costs (including in-kind contributions etc) over the project’s timeframe.

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| Type here (expand as required) …………….. |

## Project plan

Please include with your rant application a high-level project plan which includes key milestones and deliverables outlined above.

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