

|  |
| --- |
| Standing with our Hardworking Health Services Staff – Health Services Worker Training Fund |

## Application Form - Scholarships

### Contact details

|  |  |
| --- | --- |
| Health service name: |  |
| Key contact name: |  |
| Position: |  |
| Email: |  |
| Phone: |  |

### Eligibility criteria

|  |  |
| --- | --- |
| Are you a Victorian public health service as defined in the Health Services Act 1988? | Yes/No |
| Have you submitted a completed a funding application form by **5:00 pm 30 September 2020** | Yes/No |
| Do you commit to delivering scholarships to frontline health workers within 2020-21? | Yes/No |
| Have you obtained executive endorsement of the application? | Yes/No |

### Application Summary

|  |  |  |
| --- | --- | --- |
| Total number of $10,000 scholarships your health service is applying for (up to a maximum of 3 scholarships/6 candidates) | | # |
| Name of candidate/s | Include current job role, and employment location for each candidate | Course |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

### Health services run a coordinated application process

|  |
| --- |
| Please describe how the health service has coordinated the applications process for all eligible frontline health service workers, including the process to ensure all applicable employees have had the opportunity to apply. (The applications process refers to assessing, collating and costing the final list of applications from their health service, prior to submitting the final list to the Department of Health and Human Services (the department)). |
|  |

### Assessment criteria

|  |
| --- |
| **Criterion 1**  Please describe how the requested scholarships will support the growth and development of the applicant/s to possess contemporary and relevant skills |
| *Word limit: 400 words* |

|  |
| --- |
| **Criterion 2**  Please describe broader organisational need for training and development identified |
| *Word limit: 400 words* |

|  |
| --- |
| **Criterion 3**  Please describe how the service will provide efficient and appropriate organisational support to enable staff to undertake studies |
| *Word limit: 400 words* |

|  |
| --- |
| **Criterion 4**  Criterion 4: Please describe how these scholarships link with organisational strategies to address staff job satisfaction and morale, career pathways and longer-term staff recruitment and retention |
| *Word limit: 400 words* |

|  |
| --- |
| Please provide detailed information regarding **each** applicant including name, selected course and cost and detailed costings associated with completion of the nominated course.  (Funding of up to $10,000 per scholarship is available for Victorian public health services. Funding includes supporting costs associated with course fees, student fees, textbooks, school materials, and travel. At the discretion of health services, scholarships may be divided into two, equivalent to $5000 each, to support additional trainees.) |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Applicant 1** | | | | | |
| Name of applicant |  | | | | |
| Name of course |  | | | | |
| Name of TAFE/ RTO campus | |  | | | |
| Commencement date of course | | / / | Completion date | | / / |
| Course fees (include amenities fees if applicable) | | $ | | | |
| Study load | | 🞎 Part time studies 🞎 Full time studies | | | |
| Course location | | 🞎 On Campus 🞎 Online | | | |
| Costs   * Equipment * Textbooks and other study materials * Travel expenses * Other (please list)   Total ($5,000 or $10,000) | | | | *$* | |
| Capped Funding ($2,500 per scholarship)   * Salary maintenance * Rostering * Other | | | | *$* | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Applicant 2** | | | | | |
| Name of applicant |  | | | | |
| Name of course |  | | | | |
| Name of TAFE/ RTO campus | |  | | | |
| Commencement date of course | | / / | Completion date | | / / |
| Course fees (include amenities fees if applicable) | | $ | | | |
| Study load | | 🞎 Part time studies 🞎 Full time studies | | | |
| Course location | | 🞎 On Campus 🞎 Online | | | |
| Costs   * Equipment * Textbooks and other study materials * Travel expenses * Other (please list)   Total ($5,000 or $10,000) | | | | *$* | |
| Capped Funding ($2,500 per scholarship)   * Salary maintenance * Rostering * Other | | | | *$* | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Applicant 3** | | | | | |
| Name of applicant |  | | | | |
| Name of course |  | | | | |
| Name of TAFE/ RTO campus | |  | | | |
| Commencement date of course | | / / | Completion date | | / / |
| Course fees (include amenities fees if applicable) | | $ | | | |
| Study load | | 🞎 Part time studies 🞎 Full time studies | | | |
| Course location | | 🞎 On Campus 🞎 Online | | | |
| Costs   * Equipment * Textbooks and other study materials * Travel expenses * Other (please list)   Total ($5,000 or $10,000) | | | | *$* | |
| Capped Funding ($2,500 per scholarship)   * Salary maintenance * Rostering * Other | | | | *$* | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Applicant 4** | | | | | |
| Name of applicant |  | | | | |
| Name of course |  | | | | |
| Name of TAFE/ RTO campus | |  | | | |
| Commencement date of course | | / / | Completion date | | / / |
| Course fees (include amenities fees if applicable) | | $ | | | |
| Study load | | 🞎 Part time studies 🞎 Full time studies | | | |
| Course location | | 🞎 On Campus 🞎 Online | | | |
| Costs   * Equipment * Textbooks and other study materials * Travel expenses * Other (please list)   Total ($5,000 or $10,000) | | | | *$* | |
| Capped Funding ($2,500 per scholarship)   * Salary maintenance * Rostering * Other | | | | *$* | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Applicant 5** | | | | | |
| Name of applicant |  | | | | |
| Name of course |  | | | | |
| Name of TAFE/ RTO campus | |  | | | |
| Commencement date of course | | / / | Completion date | | / / |
| Course fees (include amenities fees if applicable) | | $ | | | |
| Study load | | 🞎 Part time studies 🞎 Full time studies | | | |
| Course location | | 🞎 On Campus 🞎 Online | | | |
| Costs   * Equipment * Textbooks and other study materials * Travel expenses * Other (please list)   Total ($5,000 or $10,000) | | | | *$* | |
| Capped Funding ($2,500 per scholarship)   * Salary maintenance * Rostering * Other | | | | *$* | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Applicant 6** | | | | | |
| Name of applicant |  | | | | |
| Name of course |  | | | | |
| Name of TAFE/ RTO campus | |  | | | |
| Commencement date of course | | / / | Completion date | | / / |
| Course fees (include amenities fees if applicable) | | $ | | | |
| Study load | | 🞎 Part time studies 🞎 Full time studies | | | |
| Course location | | 🞎 On Campus 🞎 Online | | | |
| Costs   * Equipment * Textbooks and other study materials * Travel expenses * Other (please list)   Total ($5,000 or $10,000) | | | | *$* | |
| Capped Funding ($2,500 per scholarship)   * Salary maintenance * Rostering * Other | | | | *$* | |

### Executive endorsement of application

|  |  |
| --- | --- |
| Chief Executive Officer or delegate  Name: |  |
| Position: |  |
| Signature: |  |
| Date: |  |