|  |  |  |  |
| --- | --- | --- | --- |
| Fridge Identification  | Hospital Name | Month | Year |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Daily maintenance** | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| Record TemperatureRange 2-6°C internal thermometer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Digital Display  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Check temperature recording chart document reasons for any spikes or deviations |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Initials of staff member performing check |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Check fridge for Blood to be returned to pathology provider |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Weekly maintenance** | **1** | **2** | **3** | **4** | **5** |  |
| Change temperature chart  |  |  |  |  |  | Weekly remove old temperature chart annotate both old and new chart with initials, hospital name, date & time. Replace with new chart aligned to correct date and time. Account for any spikes by writing on old chart. |
| **Monthly maintenance** | Date | Pass (√ )Fail (X ) | Initials |
| Alarm back-up battery |  |  |  |
| \*High Alarm activation (set at 5.5°C)  |  |  |  |
| \*Low alarm activation (set at 2.5°C)  |  |  |  |
| Cleaning of internal surfaces and door seals |  |  |  |
| Test all alarms  |  |  |  |
| Audible |  |  |  |
| Visible |  |  |  |
| Power Loss |  |  |  |
| Remote Alarm |  |  |  |

\*AS3864 version 2 recommends that this test is performed 6 monthly