*Cemeteries and Crematoria Act 2003* | Cemeteries and Crematoria Regulations 2025 | Regulation 30 | Form 9

9

Application for cremation authorisation – bodily remains with an identifier

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| The deceased person | | | | | |  | OFFICE USE ONLY | |
|  | Ref: | |
| Identifier assigned to the deceased person: | | | | | | | | |
| Description of the bodily remains: | | | | | | | | |
| Place of cremation | | | | | | | | |
| Name of crematorium: | | | | | | | | |
| Date of cremation:    /    / | | | | | | | | |
| Applicant’s details | | | | | | | | |
| Applicant name (natural person or body corporate (e.g. hospital, school of anatomy, tissue bank, Victorian Institute of Forensic Medicine, museum, university)): | | | | | | | | |
| If the applicant is not a natural person, name of the contact person for the applicant: | | | | | | | | |
| Street address: | | | | | | | | |
| Suburb/town/city: | | | | | State: | | | Postcode: |
| Telephone number(s): | | | | | | | | |
| Email: | | | | | | | | |
| Details of funeral director or person arranging the cremation | | | | | | | | |
| Is the applicant arranging the cremation of the bodily remains?  Yes *(proceed to* ***Cremated remains****)*  No *(provide details below of the funeral director or person arranging the cremation on behalf of the applicant)* | | | | | | | | |
| Company name (if any): | | | | | | | | |
| Full name: | | | | | | | | |
| Street address: | | | | | | | | |
| Suburb/town/city: | | | | | State: | | | Postcode: |
| Telephone number(s): | | | | | | | | |
| Email: | | | | | | | | |
| Cremated remains | | | | | | | |
| Following cremation, the cremated remains are to be: | | | | | | | |
|  | | Interred at a public cemetery (specify cemetery):  *Note: The cemetery trust must authorise the interment of cremated human remains (section 141 of the Cemeteries and Crematoria Act 2003).* | | | | | |
|  | | Type of place of interment (specify type, e.g. grave, vault, mausoleum crypt, wall niche, memorial plant, garden bed, lawn or plot): | | | | | |
|  | | Location of place of interment (specify the location, e.g. section, row, number or other geographical locator): | | | | | |
|  | | Date of interment (optional):    /    / | | | | | |
|  | | Other (specify): | | | | | |
| Statement by funeral director or person arranging cremation *This section should be completed by the funeral director or the person who is arranging for the cremation of the bodily remains.* | | | | | | | | |
| Select one of the following options: | | | | | | | | |
|  | | The deceased person has no pacemaker or battery-powered device. | | | | | |
|  | | I have arranged for the deceased person's pacemaker or other battery-powered device to be removed. | | | | | |
|  | | The deceased person's pacemaker or other battery-powered device has not been removed as the cemetery trust does not require its removal. | | | | | |
| Signature of funeral director/ person arranging cremation: | | |  | | | | Date:    /    / |
| Information accompanying application | | | | | | | |
| The following document is attached to this application in accordance with section 131(3) of the *Cemeteries and Crematoria Act 2003*: | | | | | | | | |
|  | | notice of death by treating doctor  (notice under section 37(2) of the *Births, Deaths and Marriages Registration Act 1996*)  and *Certificate of registered medical practitioner authorising cremation* (Form 6) | | | | | | |
|  | | copy of coroner's order  (order made by a coroner under section 47 of the *Coroners Act 2008*) | | | | | | |
|  | | coroner's order – other jurisdiction  (if the deceased person died outside Victoria, an authority to cremate under the hand of the coroner or other person permitted by the law of the jurisdiction where the deceased died) | | | | | | |
|  | | notice of still-birth  (notice of still-birth under the *Births, Deaths and Marriages Registration Act 1996*) | | | | | | |
|  | | notice of still-birth – other jurisdiction  (if the still-birth occurred outside Victoria, a document corresponding to a notice of still-birth under the *Births, Deaths and Marriages Registration Act 1996* from the jurisdiction where the still-birth occurred) | | | | | | |
|  | | a cremation approval. | | | | | | |
| Warning | | | | | | | | |
| Under section 132 of the *Cemeteries and Crematoria Act 2003* it is an offence to make a false statement in an application for a cremation authorisation, punishable by a fine of up to 600 penalty units or 5 years imprisonment or both. | | | | | | | | |
| Applicant’s signature | | | | | | | | |
| Signature of applicant: | | | | | | | | Date:    /    / |
|  | | | | | | | | |
| **Collection notice** | | | | | | | | |
| Any personal information you provide in your application will be treated in accordance with the principles set out in the *Privacy and Data Protection Act 2014*. You may request access to the information we hold about you and you may request its correction if necessary.  The information you provide is required to enable us to process your application and inform you of matters concerning it. We also need the information to perform our functions, comply with our obligations and exercise our rights under the *Cemeteries and Crematoria Act 2003.* Except for the information you are required to submit under that legislation, you are not obliged to provide any personal information. However, should you choose not to provide this information, we may not be able to process your application or provide the services for which the information is required.  Under the *Cemeteries and Crematoria Act 2003*, we are also required to keep records containing certain information regarding interments, cremations and rights of interment. Members of the public are entitled to access those records. | | | | | | | | |