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| Community Health Minimum Data Set  CHMDS Bulletin 2022-23 |
| Edition 1 30 May 2023 |
| OFFICIAL  CHMDS Bulletins must be read in conjunction with the [CHMDS Submission Guidelines](https://www.health.vic.gov.au/community-health/community-health-data-reporting) |

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# CHMDS Bulletins - Purpose

The purpose of this and future bulletins is to share CHMDS related information with service providers, vendors and departmental agency monitoring, funding and reporting teams.

Bulletins will be published as needed and feedback or topic suggestions are welcome.

To be added to or removed from the distribution list, please send us an email request:

[CHMDS-data@health.vic.gov.au](mailto:CHMDS-data@health.vic.gov.au)

# Annual Changes for CHMDS 2023-24

There will be minor revisions to the CHMDS for 2023-24 to add a new Service Stream for Diabetes Education.

Diabetes Education provided by Credentialled Diabetes Educators can be reported for selected Funding Sources from **July 1, 2023**.

Specifications for revisions have been emailed to CHMDS data contacts in December and again in February.

The full 2023-24 CHMDS submission guidelines for implementation will be available by the end of May.

If you have any questions about CHMDS annual changes, please email:

[CHMDS-data@health.vic.gov.au](mailto:CHMDS-data@health.vic.gov.au)

# Data Quality – Client demographic information

The CHMDS collects information about client demographics to inform program monitoring, service planning, meet commonwealth and state reporting requirements and to better understand the use of services by priority population groups.

### Blank client demographic information

We have been working with a small number of agencies to reduce the number of records with ‘blank’ client demographic information. We would like to thank these agencies for the considerable effort they have put in to reduce these errors.

In line with feedback received during this process we will update the 2023-24 CHMDS Submission Guidelines to make it clearer for software vendors that missing mandatory client demographic information results in a critical error and the rejection of the record.

### ‘Not stated/inadequately described’ client demographic information

Clinicians can report a supplementary value, such as ‘not stated/inadequately described’ if they do not have the required information to accurately report client demographic data elements to the CHMDS.

However, if the information is available then the clinician should report it accurately.

The CHMDS is currently receiving a significant number of records with client demographic information that is ‘Not stated/inadequately described’.

Agencies are encouraged to review their practices and ensure the use of supplementary values is kept to a minimum.

To support improved data quality, the department will provide feedback to agencies on client demographic data submitted.

# Submission Periods

To increase flexibility for service providers and encourage data quality improvements, all 2022-23 CHMDS quarterly submission windows **are now open**.

Data for any quarter can be submitted and resubmitted any time up until the end of the usual resubmission period in August.

Please note, CHMDS due dates will not change:

Quarter 4 data due by **July 15**

Final date for any 2022-23 resubmissions **August 15**

This more flexible approach is being implemented as a trial and we would welcome any feedback, email:

[CHMDS-data@health.vic.gov.au](mailto:CHMDS-data@health.vic.gov.au)

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