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| 2023 Victorian Public Healthcare Awards Volunteer Award criteria |
| Category 20 - Health Volunteer or Team of the Year  Recognising outstanding contributions from any kind of volunteer team or individual. |

## Entry requirements

* Nominee(s) must:
  + be an Australian resident (temporary or permanent) currently residing in Victoria
  + have undertaken voluntary work or a volunteer activity in a Victorian government-funded healthcare organisation, or an organisation delivering public health programs, in the previous 12 months (i.e. 5 June 2022 – 4 June 2023) that satisfies: Volunteering Australia’s definition of volunteering, being “time willingly given for the common good and without financial gain” as set out on the [Volunteering Australia website](https://www.volunteeringaustralia.org/resources/definition-of-volunteering) <https://www.volunteeringaustralia.org/resources/definition-of-volunteering>, and the criteria of the selected award category
  + have been an active volunteer for a minimum of five years
  + not have been previously nominated for a Minister for Health Volunteer Award or Victorian Public Healthcare Award for voluntary work of the same nature within the last three years
  + not have previously received a Minister for Health Volunteer Award or Victorian Public Healthcare Award in the individual outstanding achievement award category.
* A person cannot nominate themselves, whether in an individual capacity or as a member of a team. All entries must be submitted by the healthcare organisation associated with the nominated volunteer(s).
* Members of the judging panel, employees and contractors of the department who are directly involved in conducting the awards, as well as their immediate families, are ineligible to submit an entry or be a nominee.
* The organisation submitting the entry must confirm that the nominee’s supervisor(s) has endorsed the nomination and there are no known reasons, including any disciplinary or performance reasons, indicating the nominee should not be considered.
* The Health Volunteer Honour Roll category is only open to individuals. Teams are not eligible to enter this category. Both teams and individuals can enter the Health Volunteer or Team of the Year category.
* Your organisation can submit multiple entries; however, the same entry cannot be submitted for more than one award. We understand your entry may be suitable for more than one category, but you need to select the award that best matches the central purpose of your program or initiative.
* Correspondence for award entries will be sent to the organisation submitting the entry (as listed in the online entry form) until after the nominee has accepted their nomination.

## Award criteria

Judging will involve consideration of the nominee’s achievements in relation to their commitment, level of service and how their work benefits the Victorian community.

**Summary**

When making your entry in Award Force you will be asked to provide a brief (max. 100 words) summary of the impact the nominated volunteer/team has had on Victorian public healthcare.

The summary should be suitable for the general public and written from a third-person perspective. Should you be a finalist, this summary will be used in our communications. **Note:**This will not be assessed or scored as part of your entry.

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| Criteria question | Scoring criteria | Guidance notes | Weight |
| About the nominee | Volunteer commitment | * To what extent does the nominee(s) demonstrate a commitment to volunteer activities that benefit consumers, patients, the health service and/or community? | 1 |
| Reason for nomination | Enhancing care | * Has the nominee(s) committed a range of skills and expertise to benefit consumers, patients, the health service and/or community? * To what extent has the nominee(s)’s work been exceptional or gone above and beyond to enhance the care or wellbeing of patients or the community? * Has the nominee made a difference? | 3 |
| Benefits to the community | Benefits to the community | * To what extent has the health service, patients and the community benefited from the contribution made by the nominee(s)? * Has the volunteer made a significant impact on the patients, families or community? | 2 |
| Innovation and excellence | Innovation and excellence | * Are new, creative or innovative methods or approaches to volunteering or healthcare demonstrated in the nomination? * Has the nominee demonstrated the best possible care or service to clients, patients or the community? | 3 |

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