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| UR and barcode |

Date

Mr P Patient

00 Primary Street

**[](https://www.bing.com/images/search?view=detailV2&ccid=MzsFOWxx&id=C266094D98BD35875E186C6394D25DEAA69F492D&thid=OIP.MzsFOWxxCEB6ijkWxB1pIwHaHZ&q=interpreter+symbol+australia&simid=608037104824486594&selectedIndex=0)**Suburb 0000

Need an Interpreter?  
 call: (03) xxxx xxxx

Dear [Title] [Name],

**Appointment available**

**Clinic:** [clinic ID]

**Referral date:** [date]

**Referrer:** [referrer]

We are now able to make an appointment for you in the above clinic.

Please contact us within 2 weeks so that we can make a time that suits you.

To make a booking, please **call us on (03) xxxx xxxx** between **x am – x pm Monday to Friday**.

Or you can make a booking online [website].

Your health is important to us.

We look forward to seeing you.

Yours sincerely,

[Name]   
Manager

[Health Service] Specialist Clinics