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| General Award criteria |
| Category 5 – Safer Care Victoria award for quality and safety improvement |
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| Criteria topic  | Criteria question  | Judging criteria for scoring  | Weight |
| Abstract  | Provide a clear and brief summary of the organisation and initiative, focusing on its objectives, target population, methods and outcomes.  | This section should provide a brief summary of the work being undertaken. The abstract receives no score.  | 0 |
| Planning and preparation  | What was the genesis of the initiative? Is it innovative in relation to safety and quality? Describe the service, system or area that was targeted for improvement. What evidence supported the need for the initiative? How does the work align with organisational priorities?  | * Is the genesis of the initiative well established? Is it innovative in relation to improving quality and safety?
* Is the evidence supporting the need for the initiative robust?
* Does the work align with organisational priorities?
 | 1 |
| Objectives  | What were your objectives? Describe how they meet the needs of the target population and support the initiative through improving quality and safety. How were patient, family and/or community involvement built into your work?  | * Do the objectives clearly address the needs of the targeted population and support the initiative?
* Are the objectives supported by patient, family and/or community involvement?
 | 1 |
| Methods and implementation  | Describe the processes used to plan and implement your work. Who were the key stakeholders and how were they involved? Include the key tasks, timelines and whether data was used to monitor progress.  | * Have measured planning and implementation processes been demonstrated in the entry?
* Were the key stakeholders involved in the initiative?
* Was data used to monitor and support the initiative’s implementation?
 | 2 |
| Results and outcomes  | What were the specific results and quality and safety outcomes from the initiative? Describe the way the initiative is improving health outcomes, patient experience or organisational outcomes for the target population and the impact this has had on the community and/or organisation. What are the demonstrable outcomes in relation to quality and safety improvements? **Please note:** The judges look for data that shows how you have achieved your objectives. You are encouraged to supply data (charts and tables, etc.) in your supporting document, but explain in this section how the data (such as graphs, tables) shows improvement/benefit. If relevant include the sample/population size, so the judges know the scale of the work.  | * Has the initiative been able to demonstrate improvements in health outcomes, patient experience or organisational outcomes?
* Has the entry provided reliable evidence on its results and outcomes?
* Does the data substantiate the desired outcomes and benefits for patients, their families and/or the community?
* If additional information is provided, does it illustrate the success of the initiative?
 | 3 |
| Status and sustainability  | What is the current status of the initiative? What are the plans to ensure this initiative provides ongoing benefits to the patient, their family and/or the community through embedded quality and safety improvements? Have you shared, or are there opportunities to share the initiative with other areas in your organisation or more broadly with the health sector?    | * Has the entry provided adequate information regarding the sustainability of the initiative?
* Have there been efforts to share ideas, tools and techniques and spread the initiative?
 | 2 |
| Budget  | What was invested in the initiative, including staff time and financial resources? Were external financial or in-kind resources secured? In relation to what was invested, does the approach represent good value?  | * In relation to what was invested, does the approach represent good value?
 | 1 |
| Achieving quality, innovation and excellence in healthcare  | How is this initiative innovative? How does the initiative represent excellence in safety, patient experience or effectiveness? What challenges or barriers did you overcome? How have you enhanced quality and safety and reduced the risk(s) to the patient?  | * Is the initiative innovative?
* Does the overall initiative represent excellence in person, family or community-centred care?
* Has the initiative overcome significant barriers to improve patient care, patient outcomes or care in the community?
* Has the initiative enhanced quality and safety and reduced the risk(s) to the patient?
 | 3 |

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