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| List of directors or controlling officers  |
| First Aid Service - Licencing  |
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The *Non-Emergency Patient Transport and First Aid Services Act 2003 (Vic)* (the Act) requires the Secretary to assess the fitness and propriety of all directors or other officers of a body corporate who do or who may exercise control over a First Aid Service provider when assessing applications for a licence, a renewal of licence, a certificate of Approval in Principle (AIP) or a transfer of a certificate or AIP.

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| **Name of First Aid Services provider** |       |
| **Address of First Aid Services provider** |       |
| **Name or licence of certificate holder** |       |
| **List the names of each director or other officer who exercises control over the First Aid Service:** |
| **1.** |       | **6.** |       |
| **2.** |       | **7.** |       |
| **3.** |       | **8.** |       |
| **4.** |       | **9.** |       |
| **5.** |       | **10.** |       |

 For each director or other officer provide:

* a completed *Declaration of Fitness and Propriety* form; and
* a police check certificate (original or certified copy) issued within the past six months.

Email completed applications to: Attention Manager, neptfirstaidregulation@health.vic.gov.au

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