

Model by-laws

Relevant extract from health service by-laws

19 quality assurance committees

19.1

The Board may establish as many quality assurance committees for the Service as, in the opinion of the Board, are necessary or desirable to enable the Service to fulfil its statutory functions in relation to the monitoring and improvement of the quality of health services.

19.2

The functions of each quality assurance committee established by the Board shall be the functions specified by the Board for that committee and must include:

- a) the assessment and evaluation of the quality of health services provided by the Service or any part of the service; and
- b) the review of clinical practices or clinical competence of persons providing health services.

Membership and procedure of quality assurance committees

19.3

In establishing a quality assurance committee, the Board must specify the -

- a) name of the committee;
- b) initial chairperson and initial members of the committee;
- c) rules of membership of the committee; and
- d) procedures to be followed by the committee.

19.4

The rules of membership for a quality assurance committee must make provision for -

- a) the qualifications for membership of the committee;
- b) the selection of a chairperson and members;
- c) the resignation of members;
- d) a record of the names of members; and
- e) such other matters relating to membership of the committee as the Board thinks fit.

19.5

If the rules of membership of a quality assurance committee so provide, persons who are not employed or engaged by the Service may be members of that committee.

Sub-committees

19.6

A quality assurance committee established by the Board may form sub-committees. A sub-committee shall consist solely of the members or officers of the quality assurance committee for the time being.

19.7

In establishing a sub-committee, the quality assurance committee must specify the members and functions of that sub-committee.

Change of committee name or functions

19.8

Any proposed change in the name, functions or rules of a quality assurance committee which has been declared to be an approved quality assurance committee pursuant to section 139 of the Act must be approved by the Board.

19.9

Where -

- a) a quality assurance committee has been declared to be an approved quality assurance committee pursuant to section 139 of the Act; and
- b) the Service desires to change the name, rules or functions of the committee or to replace the committee with a different quality assurance committee; and
- c) the Service desires the altered or new committee to be declared as an approved quality assurance committee pursuant to s.139 of the Health Services Act; and
- d) the Board has approved -
 - (i) a change in the name of the committee; *or*
 - (ii) a change to the rules of the committee; *or*
 - (iii) any significant change in the functions of the committee; *or*
 - (iv) a proposal to replace that quality assurance committee with a different quality assurance committee -

a fresh application for approval pursuant to s.139 of the Act shall be submitted to the Department outlining the proposed changes approved by the Board.