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| Mental Health Bulletin 79 |
| Putting Families First (PFF) |
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## Purpose and Scope

To provide guidance for the reporting of ambulatory mental health consumer activity in CMI/ODS for the Putting Families First (PFF) Initiative.

In scope:

* Reporting guidance for ambulatory community mental health activity data of consumers in CMI/ODS

## Overview

Putting Families First (PFF) is new, whole of family service model that is being trialled. It provides an integrated service response for justice involved families who have multiple interactions across justice, health, and social services.

As part of the PFF model, a lead family practitioner is to be a single point of contact for families through the PFF journey. These family facing roles will sit within a broader interdisciplinary team and area-based resources. This team will be a source of coaching on their area of practice and will provide expert and experienced advice to the core team of lead family practitioners and community connectors. They will also engage in joint assessments and planning. Where necessary, they may also provide timely and direct support to families that may be experience mental health, family violence, alcohol and drugs, health, housing, and financial issues.

## Activity Data Reporting

Service partners are required to collect all existing data collection requirements for the service activity in which they are funded, including key performance indicator information. Individuals/families that are receiving support from Putting Families First must be able to be identified within this data to allow for separate reporting on this initiative.

Outcome measures are not required at this stage.

Service hours **are not included** in community service hours as this program is funded by the Department of Families, Fairness & Housing (DFFH).

## Subcentre / Program Setup

This subcentre and program is to be used for the Putting Families First (PFF) Initiative:

**Subcentre**

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| **Subcentre Name** | **Subcentre Type** | **Campus** | **Program Class** | **OM Setting** | **Caseload** | **Open Reason** |
| Putting Families First (PFF) | Community | [The CMI/ODS campus] | Community | Not required | Not Required | New Service |

**Program**

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| **Program Description** | **Classification** | **Program Type** | **Target Population** | **AMHS** | **Fund Source** | **Start Date** |
| AMHS specific | Community | CPFF1 – Comm, Putting Families First Initiative | Infant, Child, Youth, Adult and Families | Choose from drop down list | 15026 – Child & Adolescent Assessment Treatment & Liaison | When program commenced at service |

**Please note**: New Program type and Target population.

### For More Information

# Further information about the correct use of CMI/ODS can be found on the Victorian Government’s website. In particular, see the sections on; Registration of Clients, CMI/ODS Service Contacts and Subcentre/Program Maintenance. <https://www.health.vic.gov.au/research-and-reporting/bulletins-and-program-management-circulars-pmc>

# For any queries relating to data reporting or program setup please email: [MHDReporting@health.vic.gov.au](mailto:MHDReporting@health.vic.gov.au)

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