

Victorian Quality Council Meeting of 11 September 2006

Agenda Item	Discussion points	Actions/ Outcomes	Responsible	Due Date
2 Minutes	<p>2.1 Minutes from May 15 Full Council Meeting</p> <ul style="list-style-type: none"> • Confirmed <p>2.2 Minutes from July 10 Full Council Meeting</p> <ul style="list-style-type: none"> • Confirmed <p>2.3 Minutes from August 18 Executive Meeting</p> <ul style="list-style-type: none"> • Request to amend the following point: 5.6 VQC membership (Para 1): Amendment to 'It was agreed <i>by</i> VQC members that the Executive's role is a body that provides support to the VQC Management Group...' 	Amendment to 5.6 of August 18 Executive Meeting Mins	VQC Management Group	03/10/06
3.2 VQC Evaluation Framework <i>(agenda item brought forward)</i>	<p>Darren Harris (DH) presented VQC Evaluation Framework - refer to Full Council agenda papers.</p> <p>Full Council discussed how the evaluation framework would look at the resources of VQC members. DH advised that this would form part of the evaluation process.</p> <p>Suggestions were made in regards to comparing VQC structure against other similar organisations, both interstate and abroad. Queries were raised about how this would fit within the Evaluation's Terms of Reference. Full Council resolved to ensure that possible models and options are explicitly included within the framework (Paragraph 6).</p>	<p>Amend Paragraph 6: to state more explicitly, options for Minister to look at once evaluation has been concluded.</p> <p>E-mail amended paper to VQC members for information & comments</p>	<p>Darren Harris</p> <p>Maureen Willson, VQC Manager</p>	<p>15/09/06</p> <p>15/09/06</p>
3.1 Actions from VQC Planning Day	<p>As per discussions had at the VQC Planning Day, Full Council meeting arrangements were changed to incorporate the following:</p> <ul style="list-style-type: none"> • Cabaret style table arrangements to encourage greater discussion • Request for show of hands when voting on particular project decisions • Microphones used on each table to allow greater audibility <p>The Council also discussed current representation on the Executive and</p>	No Action Required		

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	Working Groups and the workloads of the Management Team.			
3.3 Safety & Quality Conference	<p>VQC Information Session</p> <ul style="list-style-type: none"> • Thank you to all who came and attended the info session. • People commented on their appreciation for the conference sponsorship, especially from the rural areas. 	No Action Required		
3.4 International Medical Graduates	<p>Glenda Gorrie presented on International Medical Graduates (IMGs) - refer to Full Council agenda papers.</p> <p>Full Council members discussed what Victoria was doing to move towards credentialing and privileging processes; who has total responsibility for achieving these aims, sustainability and ethical issues. It was noted that this is a high priority area.</p> <p>The Full Council discussed how it should address the issue; with the suggestion made that a group of members would come together to decide on the best way forward, complimenting the already established work of the DHS.</p>	<p>Group of VQC members to meet and discuss best way forward.</p> <p>Email to be sent out asking for interest from members.</p>	Maureen Willson	20/11/06 <i>Full Council Meeting</i>
4 Budget	For reading – no comments made	No Action Required		
7 DHS report: Alison McMillan	<p>Alison McMillan (AMc) updated Full Council on the work being completed by the Quality and Safety Branch – refer to Full Council agenda papers.</p> <p>AMc advised that the table of updates could be disseminated through to Health Services. Noted that this could promote greater collaboration in the future.</p> <p>AMc discussed work the DHS was doing around Statutory Immunity. Recognised this was a large issue and suggestion was made for this to be addressed in the next Full Council meeting.</p>	Statutory Immunity to be added to next Full Council meeting.	Maureen Willson	20/11/06 <i>Full Council Meeting</i>

Victorian Quality Council Meeting of 11 September 2006

<p>6.1 Proposal for Mental Health Seclusion & Restraint Project</p>	<p>Amgad Tanaghow, Chief Psychiatrist and Bee Mitchell-Dawson, Senior Clinical Advisor presented the Proposal for Mental Health Seclusion and Restraint Project - refer to Full Council agenda papers</p> <p>The Full Council acknowledged the effort involved in bring this project together. Discussion was had around resourcing the project and the issues surrounding seclusion and restraint and why practice changed in the first place. The Full Council was advised that similar projects had been undertaken in the USA and UK and that the project would examine, in the first instance, why practice has changed.</p>	<p>Rigorous debriefing within the project to examine why restraint and seclusion practice has changed.</p> <p>SUPPORT PROJECT: Agreed</p>	<p>Eddie Gibbons</p>	<p>20/11/06 <i>Full Council Meeting</i></p>
<p>5 Progress Reports – Working Groups</p>	<p>5.1 Working Group 1 - Governance and Leadership</p> <ul style="list-style-type: none"> • Safety and Quality Education Program update provided. Full Council was advised that the Working Group is looking into whether/how the program could be credentialed. <p>5.2 Working Group 2 – Workplace Culture</p> <ul style="list-style-type: none"> • The Clinical Handover Workshop is being prepared for 29 November 2006. • The Introduction to Safety & Quality Principles is being piloted in Health Services across the state. <p>5.3 Working Group 3 – Evaluation</p> <ul style="list-style-type: none"> • The Falls Guidelines are complete and the data is currently with the Working Group. • Knowledge Management has gone for Request for Quotation. <p>5.4 Working Group 4 – Use of Information</p> <ul style="list-style-type: none"> • No update <p>5.5 Working Group 5 – Application of Evidence</p> <ul style="list-style-type: none"> • Next step for Mental Health Seclusion and Restraint project is to look at the communication of test results. 	<p>No Action Required</p> <p>No Action Required</p> <p>No Action Required</p> <p>No Action Required</p> <p>No Action Required</p>		

