

# Design Guidelines for Hospitals and Day Procedure Centres



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March 2005

# Background



## ❖ Existing Documents

- ❖ Health Department Victoria: Design Guidelines for Private Hospital Buildings 1987
- ❖ Hospital Benchmark Brief 1997
- ❖ Various Public sector generic briefs

## ❖ Health Services Policy Review 1999

# Design Guidelines Project



- ❖ Principal Consultant – Health Projects International Pty Ltd
- ❖ Advisory Committee – representatives from the private and public sectors, the building industry and DHS
- ❖ PCG - Private Hospitals Unit and Capital Management Branch (CMB)

# Development of New Guidelines



- ❖ Focus groups were held with representatives of:
  - Public
  - Private sector
  - Interest groups
  - DHS

# Project Phases



- ❖ Review of existing guidelines
  - ❖ Hospital Benchmark Brief 1997
  - ❖ Generic briefs & 1987 private hospital guideline
  - ❖ National design guidelines
  - ❖ International design guidelines
  - ❖ Building Code of Australia
  - ❖ Australian Standards
- ❖ Development of new design guidelines
- ❖ Implementation of new design guidelines

# Development Stages



- ❖ Develop guideline structure
- ❖ Select clauses for inclusion in guideline
- ❖ Focus groups consultations
- ❖ Draft Design Guidelines
- ❖ Public consultation on draft Design Guidelines
- ❖ Review draft Design Guidelines in light of public submissions
- ❖ Publish final Design Guidelines

# Key Features - 1



- ❖ Minimum guidelines but comprehensive.
- ❖ Cross reference external standards, generic briefs and compliance checklists etc
- ❖ Performance-based, with prescriptive clauses where essential
- ❖ Classification of Health Facilities by level of service (Role delineation model)
- ❖ Several design / generic briefs will be deleted. Others may be amended to supplement the guidelines.

# Key Features - 2



- ❖ Include reference to other reading material for information only
- ❖ Compartmentation and reference to external relevant documents such as policy documents, standards, etc, to simplify the guidelines and assist in keeping them current
- ❖ Diagrams, pictures are for information only & **are not prescriptive**

# Key Features - 3



- ❖ Introduction / Instructions for use
- ❖ Health Planning Units
- ❖ Access, Mobility, OH&S
- ❖ Infection Control
- ❖ Building Services & Environmental Design
- ❖ Generic Schedules of Accommodation
- ❖ Standard Components
  - ❖ Room Data Sheets
  - ❖ Room Layout Sheets

# Guideline Structure



- The core information is stored in a database, that currently also contains NSW guidelines.
- Database is key source to ensure linkage / consistency with national document(s).
- Intention is to work towards a national set of guidelines.
- Approach is similar to the BCA, where the one database generates a variety of state specific guidelines.

# Format



- Web-based access with navigation facility.
- The site effectively presents a very large document in a variety of more user friendly & manageable components
- Comprised of interlinked PDF downloadable files.
- Access is freely available to designers, agencies & other interested groups.
- Paper copy for DHS file only.
- Capable of printing identically to the paper version

# Guideline Updates



- Intention is to minimise the number of updates
- Updates to the guidelines will be noted from the front page of the site.
- Updates will occur based on;
  - feedback provided (jointly reviewed & prioritised by CMB / Metro),
  - incorporation of relevant interstate developments (where appropriate)
  - addition of additional sections (where DHS policy frameworks are under development)

# Use on DHS projects



- Information available is very comprehensive compared to earlier guidelines and will form the basis of project functional / design briefs for DHS funded projects.
- Project briefs should refer to the standard requirements of the guideline
- Any deviations will need to be justified based on the specific service needs for the Agency

# Application



- The Design Guideline is **not retrospective & does not apply to existing facilities,** unless they are being redeveloped.

# Current Stage / Next Steps



- ❖ Agency, DHS & Consultant information workshops 9/10 March 2005
- ❖ Web site operational 11 March 2005
- ❖ New guidelines will supersede most design guidelines & Generic Briefs (Some may remain to identify special needs for DHS facilities (such as Helipads, special clinical needs))
- ❖ 1 April 2005 implementation date for Public & Private facilities

# Implementation Issues – Public Hospital Sector



- ❖ Any project commencing Feasibility Study from 1/04/05 must adhere to new guidelines
- ❖ Projects beyond Feasibility on 1/04/05 to be assessed on case-by-case basis.
  - ❖ Should be able to incorporate changes in most projects in Schematic Design.
  - ❖ Projects at Design development / Contract Documentation only change if major issue.
  - ❖ Consultants must reconcile areas against new guidelines.

# Superseded DHS Design / Generic Brief impacts



- ❖ Generic Brief for 120 bed Community Hospital 1994
- ❖ Hospital Benchmark Brief 1997
- ❖ 120 bed Community Hospital - Summary 1998
- ❖ Hospice Unit 2000
- ❖ Sub -Acute Care & Specialist Clinics 2000
- ❖ Secure Extended Care Unit - 20 Beds
- ❖ Acute Psychiatric Inpatient Service
- ❖ Integrated Rural Health Service 2000
- ❖ Community Rehabilitation Centres 2000
- ❖ Design Guidelines for Private Hospital Facilities 1987.
- ❖ Air conditioning in Health Care Buildings 1996

# Implementation Issues - Private Sector



- ❖ Private hospital projects—All new application for Approval-in-Principle (AIP) from 1/04/05 must comply with new guidelines.

# Implementation Issues – Private Sector



- A new information guide to assist applicants for lodging an AIP will be available on website on 11/3/05
- Schedule of accommodation to accompany all drawings for AIP from 1/4/05
- Completed Description of Project form to be lodged with application for AIP
- Completed Development of Private Hospitals and Day Procedure Centres replaces submission on adequacy of health services from 1/4/05

# Description of Project



**Name of Health Service**

**Address**

**Name of Applicant**

**Address of Applicant**

**If an Existing Hospital /Day Procedure Centre list services and beds as listed on Certificate of Registration / Renewal of Registration**

**Services to be Offered included in the Project**

**Level of Services (refer NSW Role Delineation)**

**Number of Beds for Each Type of Service included in the Project**

**Name of Architect**

**Name of Engineer**

**Name of Project Manager**

# Development of Private Hospitals and Day Procedure Centres



Private Hospitals and Day Procedure Centres are registered under the Health Services Act 1988 (the Act).

The Act requires that a criterion which must be satisfied in determining registration decisions under Part 4 of the Act in relation to a private hospital or day procedure centre (DPC) is that the Secretary of the Department of Human Services must be satisfied that the development will not result in more than adequate health services of any kind becoming available in an area.

To support an application for Approval In Principle, please complete the following table.

# Development of Private Hospitals and Day Procedure Centres



- Name of Health Service
- Address
- Name of Applicant
- Local Government Area
- Services to be Offered
- Level of Services (refer NSW Role Delineation)
- Number of Beds for Each Type of Service
- Public Hospitals/Health Services in the Local Government Area (include distances to proposed facility)\*
- Private Hospitals/day procedure Centres in the Local Government Area (include distances to proposed facility)\*
- Other Information of Relevance

\* If no health service in Local Government Area, please specify closed health service

# Accessing Guidelines / Queries



- ❖ To access the Guidelines:
  - ❖ <http://www.health.vic.gov.au/design-guideline>
  - ❖ [www.health.vic.gov.au/privatehospitals](http://www.health.vic.gov.au/privatehospitals)
  
- ❖ All queries regarding the new guidelines should be emailed to:  
[design.guideline@dhs.vic.gov.au](mailto:design.guideline@dhs.vic.gov.au)