

# Victorian Statewide Referral Form in GP clinical software

## Information Resource July 2007

### Using GP Clinical Software for Making Referrals

The Victorian Statewide Referral Form (VSRF) is a straightforward, easy to use, electronic template for GP referrals. It was developed to support the coordination of services between GPs and community-based services funded by the Department of Human Services.

The VSRF is the standard form for GP referrals to primary care services funded by the Department of Human Services (DHS), including Community Health, Home & Community Care, Aged Care Assessment and so on. The VSRF can also be used to refer in to hospital outpatient services.

Initially released in 2002, the VSRF was revised in early 2006 following consultation with divisions and a GP working group. The revised VSRF is significantly shorter and far more GP friendly than the original version. GPs are encouraged to use this simplified form as a replacement for the multitude of service specific referral forms.

### What Information Does the Statewide Referral Form Include?

The VSRF is designed to provide high quality information to support referral and triage. The form includes:

- ❑ Referrer and Referee Information (to support various modes of referral e.g. fax, mail and secure electronic referral)
- ❑ Patient Information (basic patient demographic information)
- ❑ Clinical Summary (including progress notes)
- ❑ Medical History (including medication list)

### Which GP Clinical Software Includes the Statewide Referral Form?

The VSRF is available in most of the GP clinical software packages, including Medical Director, MedTech32, and Practix. For a list of all the GP clinical software that includes the VSRF please see the table on the following page.

### Continuous Improvement

The VSRF is currently being revised. This revision will ensure that the VSRF is better able to meet the practice needs of GPs and those of hospital outpatient and emergency departments. DHS and GPDV welcome all comments and suggestions.

GPs are strongly encouraged to participate in this revision, through their local division.

### More Information

Further information is available on the Department of Human Services Primary Health Knowledge Base ([www.dhs.vic.gov.au/phkb](http://www.dhs.vic.gov.au/phkb)) and on the GPDV web site ([www.gpdv.com.au](http://www.gpdv.com.au) link to Victorian Statewide Referral Form on home page). Alternatively, contact Adrian Watson from DHS (email [adrian.watson@dhs.vic.gov.au](mailto:adrian.watson@dhs.vic.gov.au) or tel. 9096 8041) or Sonya Tremellen from GPDV (email [s.tremellen@gpdv.com.au](mailto:s.tremellen@gpdv.com.au) or tel. 9341 5200).

Software	How/When is it available?	How is it generated?	What is the output format?	What information is auto-populated?	What information is added manually?	Contact for further information
<b>Best Practice</b>	BP template distributed with May 2007 BP Drug update and downloadable from GPDV website	The template is accessible in the BP word processor.	Printed document, RTF file, HL7 REF message.	Patient, doctor and addressee demographic information. Patient clinical information.	GP Review Date Service requested Reason for patient referral Other notes (eg current services) Interpreter required (from drop down list) Preferred language Consent to referral and sharing of relevant data (from drop down list)	<a href="mailto:Frank.pyefinch@bpsoftware.com.au">Frank.pyefinch@bpsoftware.com.au</a>  Frank Pyefinch Director Best Practice Software PO Box 1911 Bundaberg Queensland 4670 Australia
<b>Genie</b>	User designed template downloadable from GPDV website					<a href="mailto:paul@geniesolutions.com.au">paul@geniesolutions.com.au</a>  Paul Carr CEO Genie Solutions Level 3, Lantos Place 80 Stamford Road Indooroopilly QLD 4068
<b>GPComplete</b>	Supplied template in Letter Writer or downloadable from GPDV website	Available from the Resources > Letter Writer utility. Template is named as 'Victorian Statewide Referral Form'	The output is in RTF. It can be printed and also exported in various formats e.g. plain text, HTML, Microsoft Word.	Most of the information is auto-populated. Exceptions are covered in the Manual Entry column (See adjacent column on your right).	User is prompted for a. Interpreter required b. language c. Patient consent d. Reason for referral e. Other notes f. Relevant Past progress notes g. Selected Investigation results	<a href="mailto:nkemp@pmsc.com.au">nkemp@pmsc.com.au</a> <a href="mailto:lsurana@pmsc.com.au">lsurana@pmsc.com.au</a>  Dr Nicholas Kemp & Lalit Surana Practice Management Software Company 11A/19 Railway St Medgeeraba QLD 4213
<b>Locum</b>						<a href="mailto:renee.blake@global-health.com">renee.blake@global-health.com</a>  Renee Blake e-Business Sales Manager Global Health Level 11 607 Bourke St Melbourne VIC 3000  cc: <a href="mailto:laurent.ramelet@ws.com.au">laurent.ramelet@ws.com.au</a> and <a href="mailto:michelle.depasquale@global-health.com">michelle.depasquale@global-health.com</a>

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<b>Medical Director</b>	Available as part of the current release.	As a template accessible from the Letter Writer facility. See template named "Victorian Statewide Referral Form"	The form can be: printed exported/ attached to a secure email; and/or saved as a RTF.	Data entry or merge fields contained in the Victorian Statewide Referral Form auto-populated by the Medical Director database are: patient, provider and recipient demographic and/or contact details Warnings & allergies Current medications Past medical history Current progress note	User is prompted (with defaults) for: Interpreter required & if yes, language Patient consent Reason for referral Other notes eg current services Past progress notes if relevant Relevant investigation results Defaults, data entry and selected data is added directly to VSRF output generated.	<a href="mailto:andrew.magennis@hcn.com.au">andrew.magennis@hcn.com.au</a>  Dr Andrew Magennis
<b>MedTech32</b>	User designed template available from GPDV website					<a href="mailto:mdinhvu@medtechglobal.com">mdinhvu@medtechglobal.com</a>  Mach Dinh-Vu MedTech Global Level 1 83 Palmerston Crs South Melbourne VIC 3205
<b>Practix, Plexus, Spectrum</b>	User designed template available from GPDV website					<a href="mailto:david.batson@ibahealth.com">david.batson@ibahealth.com</a>  David Batson National Sales Manager – Primary Care IBA Health Limited The Green Corporate Centre Ist Floor, 3970 Pacific Hwy Loganholme QLD 4129

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<b>Profile</b>	Available in the current release Users can also update and create their own forms as required.	As a template accessible from the patients medical record. Also accessible through the Clinical tab on the task menu.	It can be printed or saved to file, email or faxed.	Auto-population by Profile are: Patient information Provider information contact details Warnings/allergies Social History Past medical history Current medications Current progress note Interpreter Preferred Language	Patient consent Reason for referral Other notes eg current services Past progress notes if relevant Relevant investigation results	<a href="mailto:trevor.obryan@intrahealth.com.au">trevor.obryan@intrahealth.com.au</a>  Trevor O'Bryan Sales & Marketing Manager 119 Willoughby Rd Locked Bag 2000 Crows Nest Sydney NSW 2065  cc: Dale Dreise, Trainer Installer, <a href="mailto:dale.dreiser@intrahealth.com.au">dale.dreiser@intrahealth.com.au</a>  cc: <a href="mailto:support@intrahealth.com.au">support@intrahealth.com.au</a>
<b>Pro Medicus</b>						<a href="mailto:support@promedicus.com.au">support@promedicus.com.au</a>  Danny Tauber Chief Operations Officer Pro Medicus Limited 450 Swan Street Richmond, VIC 3121 Australia
<b>Zedmed</b>	Included in the April 07 release - OUT NOW					<a href="mailto:simonnep@zedmed.com.au">simonnep@zedmed.com.au</a>  Simonne Pennels Business Development Manager Level 2, 313 Burwood Rd Hawthorn, VIC 3122 Australia  Cc: <a href="mailto:support@zedmed.com.au">support@zedmed.com.au</a>