

Victorian Statewide Referral Form in GP clinical software

Information Resource February 2004



This update is supplementary to the November 2003 Information Resource "Victorian Statewide Referral Form in GP clinical software"¹.

USING GP CLINICAL SOFTWARE FOR MAKING REFERRALS

To support the coordination of services between GPs and community-based services funded by the Department of Human Services, a **statewide referral form** has been developed for collecting and sharing patient information. The statewide referral form will be included in six GP clinical software applications in order to make quality referrals simpler and easier for GPs.

WHAT INFORMATION DOES THE STATEWIDE REFERRAL FORM INCLUDE?

- Cover sheet (to support various modes of referral e.g. fax, mail and secure email)
- Consumer Information (basic patient demographic information)
- Summary and Referral Information (patient health information and referral information)

In addition to the statewide referral form, a **patient consent form** for sharing patient information and a **privacy information brochure** is available.

WHICH GP CLINICAL SOFTWARE INCLUDES THE STATEWIDE REFERRAL FORM?

The table on the following 2 pages lists the GP clinical software that includes the statewide referral form.

MORE INFORMATION

Further information is available on the Department of Human Services Primary Health Knowledge Base (www.dhs.vic.gov.au/phkb) and on the GPDV web site (www.gpdv.com.au/PCPs). Alternatively contact Jenk Akyalcin from DHS (email jenk.akyalcin@dhs.vic.gov.au or tel. 9616 7155).

¹ Available through the DHS Primary Health Knowledge Base www.dhs.vic.gov.au/phkb - select Service Coordination from the PCP Strategy menu. Click on Information Resources and Frequently Asked Questions.

Software	When are the forms available?	Which forms can be generated?	How are the forms generated?	What is the output format?	How much information is auto-entered onto the form?	Can the forms generated be edited?	Contact for further information
IBA Spectrum Plexus	Available at no cost to GPs as part of the current release.	<ul style="list-style-type: none"> Cover sheet Consumer Information Summary & Referral Information Patient consent form Privacy brochure 	<p>As a template accessible from the Letter Writer facility.</p> <p>See templates named "Victorian Statewide Referral Form" and "Patient Consent Form".</p>	<p>The forms can be:</p> <ul style="list-style-type: none"> printed exported/attached to a secure email; and/or saved. 	A large number of the data entry fields contained in the Victorian Statewide Referral Form is auto-populated by the IBA Spectrum database.	Yes. After the population of the data fields by IBA Spectrum all information can be edited and added within the document in Microsoft Word.	<p>Tracey Marks</p> <p>Tracey@medispec.com.au</p>
Locum	These templates will be available at no cost in the next program update of Locum3, expected in early March 04. Further work is being done to improve workflow by including these referrals in a Word form format, and with updates being published for download on the new Locum web site.	<ul style="list-style-type: none"> Summary & Referral Information Patient consent form 	As a Word template accessible from the Documents module.	<p>The forms can be:</p> <ul style="list-style-type: none"> printed; and/or saved in all MS Word formats 	Merge fields include patient and provider demographics, current medication lists, allergies and problem lists.	Yes – all merged data can be edited, and additional data entered in any part of the referral forms, as required.	<p>Dr Heather Leslie</p> <p>Heather.Leslie@global-health.com</p>
Medical Director	Available at no cost to GPs as part of the current release.	<ul style="list-style-type: none"> Cover sheet Consumer Information Summary & Referral Information Patient consent form Privacy brochure 	As a template accessible from the Letter Writer facility. See templates named "Victorian Statewide Referral Form" and "Patient Consent Form".	<p>The forms can be:</p> <ul style="list-style-type: none"> printed exported/attached to a secure email; and/or saved as a RTF. 	More than 75% of the data entry fields contained in the Victorian Statewide Referral Form is auto-populated by the Medical Director database.	Yes. Additional information can be added through a data entry screen and directly to the output generated. Specific progress notes and investigation results can be selected and added to the referral form.	<p>Dr Andrew Magennis</p> <p>andrew.magennis@hcn.com.au</p>

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Software	When are the forms available?	Which forms can be generated?	How are the forms generated?	What is the output format?	How much information is auto-entered onto the form?	Can the forms generated be edited?	Contact for further information
Medipak Patient\$ CRS	As part of the standard package (end of March 04) without cost.	<ul style="list-style-type: none"> Cover sheet Consumer Information Summary & Referral Information Patient consent form Privacy brochure 	As a WP Template through the Letter Writer function.	The forms can be: <ul style="list-style-type: none"> printed attached to a secure email; and/or saved as a RTF. 	Most demographic fields and some clinical summary fields.	Yes - the merged document can be edited.	Tony Bailey bailey@medipak.com.au
MedTech32	Available at no cost and will be released in next version release or prior (April 04) via downloads from website.	<ul style="list-style-type: none"> Cover sheet Consumer Information Summary & Referral Information Patient consent form Privacy brochure 	Template accessible from the outbox (either text or word format)	The forms can be: <ul style="list-style-type: none"> printed; and/or exported and emailed directly from the doctors desktop. 	A large number of data entry fields contained in the Victorian Statewide Referral Form are auto-populated by the MedTech32 database.	Yes using either data entry or wizard for auto population of additional information.	Jay Jethwa jjethwa@mdtech.com.au Madeleine Pitney mpitney@mdtech.com.au
Profile	As letter templates attached to referrals – with release of Profile 4.3 (late Feb 04) Free of charge as part of the upgrade package. Forthcoming versions of Profile will include ALL of the tool templates as forms interfaces rather than letter templates. This will allow more “intelligent” manipulation of the data, eg performing calculations. Writing data to the clinical database as well as extracting information from it, easier interface for entering/adding data. These forms will still print as letters in the approved DHS format.	<ul style="list-style-type: none"> Cover sheet Consumer Information Summary & Referral Information Patient consent form Privacy brochure 	Create a new Outward Referral to a primary health provider. Profile generates the referral forms as letters attached to the referral. The referral functionality allows you to track which referrals you’ve made, to whom and when.	The forms can be: <ul style="list-style-type: none"> printed; and/or exported/attached to email 	Approximately 75% of the data entry fields contained in the Victorian Statewide Referral Form is auto-populated by the Profile database. The user selects which aspects of the progress notes and investigations are imported.	Yes – fully editable. Can add/amend/delete any entry and change areas of the template itself.	Paul Geyer paul.geyer@intrahealth.com Kristi.Richardson kristi.richardson@intrahealth.com