

# Palliative care decision making groups

## Palliative Care Consortium Executive

### Function in implementing the Strengthening Palliative Care Policy (SPCP)

Operationalisation of the consortium regional plan.

#### Role

- ensure the consortium regional plan is operationalised
- support the Consortium Manager to implement the SPCP in the region
- ensure financial accountability of the consortium
- provide financial reports to consortium on a quarterly basis
- undertake staff recruitment and performance management

#### Responsibilities

- monitor and report outcomes and achievements against the regional plan to the consortium
- report on all decisions made to consortium, for ratification
- the executive does not make decisions on matters that fall outside the priorities stated in the regional plan
- chair and one other voting member of the consortium responsible for performance management of the Consortium Manager
- promote the profile of the consortium in the region

#### Structure

- sub committee of the consortium
- minimum membership – comprises Chair, Consortium Manager (non voting, in advisory capacity) and one or two other voting members of the consortium
- option of additional voting member, which could be the deputy chair
- two performance meetings held per year with Consortium Manager
- performance plan developed (meeting 1) and reviewed (meeting 2)
- can meet face to face or via tele/video conference.

#### Communication/relationship with other groups

- attends all consortium meetings
- provides written report on any decisions made in period since previous consortium meeting.