

# Post Acute Care Program Review Advisory Group Terms of Reference

## Background

The Post Acute Care (PAC) Program commenced in 1995 with the aims of supporting recuperation after a hospital episode through the provision of an appropriate package of community-based supports and to facilitate a safe and timely discharge from hospital. The PAC program has a funding base of approximately \$20 million distributed among 18 providers to provide a statewide service.

An internal review of the PAC Program has been undertaken to establish if the current role of the program is still valid and to identify any potential areas for improvement in the program. The document "Future Directions for the Post Acute Care Program – Discussion Paper" is the outcome of this internal review.

This paper has identified a range of issues that require consideration:

- Relationship of the PAC Program to other providers of community-based supports including Sub-acute Ambulatory Care Services (SACS), the Hospital Admission Risk Program (HARP); Hospital in the Home (HITH), Transition Care, Aged Care Assessment Services (ACAS) and the Home and Community Care Program (HACC);
- Relationship of the PAC Program with Health Services, particularly in the area of identifying the need for post-hospital services;
- The current brokerage model of service provision and the identification of opportunities to increase purchasing power of community-based supports;
- The role of PAC Services in linking people into community-based supports both in the short to longer term; and
- The cost of administering the PAC Program, given that half of the current budget (\$9 million) is expended on service coordination and administration.

## Role of the Advisory Group:

The PAC Program Review Advisory Group will provide advice on the review of the PAC Program, with a focus on the following areas:

- Planning and design of the project;
- Key issues to be addressed to improve access to, and delivery of, post-hospital care that encompasses the principles of person-centred care;
- The development of an improved service system approach, including improved coordination of services within and between service providers;
- Improving the utilisation of staffing and financial resources in the delivery of post-hospital care.

## Membership

Membership of the Advisory Group will include a range of stakeholders taking into consideration the following criteria:

- A broad knowledge of the health service system, particularly in the area of the hospital-community interface;
- Ability to work cooperatively with a range of other stakeholders, communicate effectively and make a positive contribution to meetings;
- Ability to adequately represent the views of their organisation and/or constituencies; and
- Commitment to progressing opportunities to implement appropriate and sustainable change.

## Advisory Group Membership

Lea Pope (Chair)	Manager, Continuing Care and Clinical Service Development Department of Human Services
Tricia Bulic	Statewide Emergency Program Department of Human Services
Stephen Carroll	Hume Region Department of Human Services
Robbi Chaplin	Inner South Community Health Service
Andrew Crow	Hospital Admission Risk Program, Eastern Health
Aaron Doty	Manager, Ambulatory Care Department of Human Services
Kym Durance	Chief Executive Officer Eurora Hospital
Sharon Fraser	Bendigo Health
Leigh Gibson	Goulburn Valley Health
Peter Green	South West Gippsland Post Acute Care
Claire Hargreaves	Municipal Association of Victoria
Fran Harper	Darebin City Council
Robyn Hayles	Royal Children's Hospital Post Acute Care
Fiona Hearn	General Manager/DON North and West Royal District Nursing Service
Jeannine Jacobson	Manager, Coordinated and Home Care Department of Human Services
Andrea Leonard	Barwon Health
Lenora Lippmann	General Practice Divisions Victoria
Lyn MacKenzie	Grampians Post Acute Care
Silvio Pontonio	St Vincent's Health
Sue Race	Manager, Health Independence Programs Department of Human Services
Maureen Robinson	Rural and Regional Health and Aged Care Services Department of Human Services
Helen Russell	Southern Metropolitan Region Department of Human Services
Vivienne Sandler	Melbourne Health
Michael Summers	Carers Victoria
Lyn Wallace	Nurse Unit Manager Monash Medical Centre
Debbie Wilkinson	North Eastern Post Acute Care
Vicki Wise	Eastern Post Acute Care
Carol Pyke (Review Project Officer)	Health Independence Programs Department of Human Services

## Procedures

- The Advisory Group will be chaired by the Manager, Continuing Care and Clinical Service Development;
- Secretariat support to the Advisory Group will be provided by a Senior Project Officer, Health Independence Programs, Continuing Care and Clinical Service Development Section;
- The tenure of the Advisory Group will be until 30 June 2006;
- The required quorum will be the chair and half the membership;
- This is an Advisory Committee, not a decision-making committee. It will make recommendations by consensus to the Department; and
- The Advisory Group will meet at key phases of the project. Communication, including the circulation of draft documents for feedback, will take place via email between meetings.