



The Chair, Victorian Policy and Advisory Committee on Technology (VPACT), will be responsible for providing leadership to VPACT, clinical advice, facilitating links between health professionals and organisations for the purpose of identifying, implementing and monitoring new health technologies and leading the implementation of the statewide Health Technology Strategy.

VPACT has a key role in making recommendations to the department on the identification, prioritisation, introduction and evaluation of new and existing health technologies. In fulfilling this role you will also need to work closely with the Genetics and Health Technology Unit within Programs Branch.

POSITION DETAILS

Title:	Chair, Victorian Policy Advisory Committee on Technology
Division/Branch:	Metropolitan Health and Aged Care Services, Programs Branch
Work Location:	Level 19, 50 Lonsdale Street, Melbourne, 3000
Employment Type:	Part-time (0.1 EFT) minimum two year appointment
Salary Range:	To be negotiated (to align with sessional payments)
Further information:	Dr Paul Fennessy / Ms Siegi Schmidmaier
Phone:	(03) 9096 0792 / (03) 9096 2064
Position reports to:	Ms Kylie Mayo, Manager Clinical Network and Service Development
Closing Date:	7 August 2009

Organisational Environment

The Department

The Department of Human Services (DHS) is the largest Victorian government department directly employing over 11,000 staff. It provides funds and regulates a range of services to people throughout Victoria. The services provided directly include public rental housing, disability accommodation, child protection, juvenile justice and some mental health services. Three metropolitan and five rural regions deliver the direct services as well as funding and regulating services provided by agencies within the department's portfolio.

Division

The Metropolitan Health and Aged Care Services Division is responsible for supporting and funding a range of health and related services including public hospitals, community based services and ambulance services to deliver high quality health outcomes for the people of Victoria. The Programs Branch supports a range of state-wide programs and initiatives including continuing care services, ambulance services, maternity services and cancer services, as well as responsibility for the Division's capital program, major infrastructure projects, service development and clinical reviews. The Programs Branch has a focus on service improvement through the development of policy, planning and implementation of service development approaches within key strategic frameworks.



Clinical Networks and Service Development encompasses a diverse range of state-wide issues including Clinical Networks, major service reviews, Genetics and Health Technology, including supporting the Victorian Policy Advisory Committee on Technology (VPACT). VPACT was established to enable a systematic approach to the introduction and use of new and existing technologies and clinical practices in public health services in Victoria. Its broad role is to advise the department on the identification, assessment, introduction, monitoring and evaluation of new health technology.

Organisational Values

Professional Integrity

We treat all our people with dignity and respect.

Quality

We always strive to do our best and improve the way we do things.

Collaborative Relationships

We work together to achieve better results.

Responsibility

We commit to the actions we take to achieve the best possible outcomes for our clients.

Client Focus

We work towards improving the health and wellbeing of our clients and community.

Accountabilities:

Operating in this role you will:

- Provide leadership and commitment to the introduction of new health technologies in Victoria's public health sector, including implementing Victoria's Health Technology Strategy (currently under development)
- Provide advice and assistance in facilitating links between health professionals and organisations for the purpose of identifying, guiding and implementing new health technologies state-wide
- Harness and further develop critical leadership capabilities of healthcare professionals in health technology uptake and disinvestment
- Liaise with health service New Technology committees, HealthPACT and Health Technology Assessment agencies nationally and internationally.

Key Selection Criteria

Personal Qualities:

- *Leadership:* be recognised as a leader by professional colleagues; clearly and convincingly articulate a vision which is recognised as credible amongst key stakeholders; inspire trust and commitment; seek ways to improve their own contribution and encourage and empower others.



- *Inclusiveness*: actively seeks and values input from the broad range of stakeholders; appreciates a diverse range of views; willingness to build and nurture relationships
- *Flexibility*: is cognisant of the dynamic policy and healthcare environment and able to respond to emerging issues whilst pursuing longer term aims and objectives
- *Initiative*: accepts responsibility; is able to generate and proactively promote new ideas

Knowledge and Skills:

1. Highly developed strategic thinking: be able to identify and develop overall strategic goals, take a long-term view and entertain wide-ranging possibilities for achieving goals.
2. Demonstrated high level of negotiation and interpersonal skills at senior levels, both with internal stakeholders, external providers and other relevant stakeholders.
3. An exceptional level of conceptual, analytical and problem solving skills able to translate complex ideas into tangible improvements.
4. Ability to provide expert analysis, advice and recommendations to senior levels of Government.
5. Proven capacity to develop, lead and implement innovative service initiatives and change management solutions in a sensitive and complex environment.
6. A relevant clinical qualification.

Specialist Expertise:

7. One or more of the following clinical and/or academic knowledge, expertise and experience:
 - Evidence-based review
 - Clinical practice of medicine
 - Quality and safety
 - Health service delivery
 - Health technology assessment
 - Data management
 - Health economics.

Desirable Experience:

- Experience in working within a highly politically sensitive environment
- Experience in health technology assessment
- Prior membership of VPACT and/or Medical Services Advisory Committee



How and Where to Apply

- Applicants should forward their expression of interest for this position (including covering letter, résumé and signed Declaration of Private Interests) to Siegi Schmidmaier by close of business Friday 7 August 2009 via email siegi.schmidmaier@dhs.vic.gov.au or post to:

Clinical Network & Service Development Section
Programs Branch
Level 19
50 Lonsdale St
Melbourne 3000.

Employment Safety Screening Requirements

- The department is committed to selecting people able to provide quality services and a safe working environment to our clients. Accordingly, we have rigorous employment safety screening requirements for all new staff.
- All competitive applicants will be required to undergo additional employment safety screening. This involves establishing identity, consenting to a National Police Records check, and verification of claims through referee comments.
- All of our employees are required to comply with the Victorian Public Service Code of Conduct.

Specific Health and Safety Requirements

- The Department has a significant number of policies, guidelines, procedures and risk assessment tools to minimise Occupational Health & Safety risks in the workplace. Staff are required to be familiar with, adhere to, and in some cases use and manage relevant policies, guidelines, procedures and risk assessment tools.

Privacy Notification

- The department requires declarations and personal information relevant to your employment. The collection and handling of this information will be consistent with the requirements of the Information Privacy Act 2000.