

Our reference  
Your reference



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**SUBJECT:** CANCELLATION OF  
EARLIER CIRCULARS


**NO:** 9/1993

**CIRCULATION:** PUBLIC HOSPITALS

**DATE:** 11/3/93

**CONTACT OFFICER:** REGIONAL OFFICE

1. Following the announcement of the introduction of casemix funding as a central feature in the Government's purchase of services from Victorian public hospitals, the Department has reviewed the need for policies or controls detailed in circulars previously issued to hospitals.
2. As from this date all circulars issued by the Department prior to 31 December, 1991 are cancelled. Circulars will continue to be issued but will cease to have effect two years after they are issued unless specified otherwise. This phasing out will also apply to circulars issued after 31 December, 1991.
3. Many earlier circulars provided policy guidance on a range of matters. Hospitals should review those circulars and, where appropriate, the guidance contained in those circulars should be used to develop their own internal policies and procedures.
4. Where circulars set an administrative framework for financial matters e.g. between a hospital and other organisations, hospitals should negotiate new arrangements in the form of contracts. Existing financial relationships will continue until a contract is negotiated, or 30 June 1993 which ever is earlier.

  
**BRIAN JOYCE**  
Director, Finance & Administration