

# Bulletin

## Health Data Standards and Systems

**Issue 96 – 14 March 2006**

Attention: Health Information Managers – For information  
VAED Submission Officers – For information  
Emergency Department Directors – For information

This edition of the Health Data Standards and Systems (HDSS) Bulletin has been published in electronic format only. It has been posted on our website at: <http://www.health.vic.gov.au/hdss/bulletin/96-140306.pdf> and can be viewed as a downloadable file.

This bulletin provides information regarding treatment and reporting arrangements for members of the Commonwealth Games Family admitted to Victorian public hospitals during the Commonwealth Games period.

Please download the document from our website. If you do not have internet access, please contact the HDSS Help Desk to obtain a hard copy of this bulletin. It is essential that this document be distributed to relevant staff in your organisation.

Yours faithfully,

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## 96.1 Eligible for no charge hospital treatment

Accredited members of the Commonwealth Games Family (CGF) will be provided with medically necessary public hospital treatment during the Commonwealth Games and lead up period (5 March through to 29 March 2006) at no charge, regardless of their Medicare eligibility status.

Members of the CGF include:

- Athletes
- Officials
- Other designated team management personnel.

Commonwealth Games volunteers are not accredited members of the CGF.

'Accredited' means that they have been through the accreditation process, have their formal M2006 identification, and are staying at the Village or a Games Hotel.

Patients claiming to be accredited members of the CGF who are not carrying their formal M2006 identification must be confirmed as accredited before treatment can be provided at no charge. The Liaison Officer at Royal Melbourne Hospital (contact details below) can assist with this.

Non-accredited patients who are ineligible for Medicare are treated as normal ineligible patients, that is, fee for service.

## 96.2 Designated hospital

The Royal Melbourne Hospital is the designated CGF hospital for treatment. The Department of Human Services has special treatment and funding arrangements in place with the Royal Melbourne Hospital only. The Royal Melbourne Hospital has a dedicated four-bed ward in a semi-secure area set aside specifically for accredited CGF patients.

**All CGF patients** presenting to other Victorian public hospitals should be provided with initial emergency or urgent care based on clinical need. The hospital should then contact the liaison officer at Royal Melbourne Hospital to determine where the patient can be best managed. It is likely that the liaison officer will request that the patient be transferred for continuing treatment at Royal Melbourne Hospital.

RMH Liaison officer contact details:     Andrea Hutchinson  
Tel: 9342 8106  
Mob: 0419 112 313

## 96.3 VAED reporting for admitted episodes of care provided to CGF members

Hospitals providing admitted patient services to CGF members must report details of the admitted episode to the VAED. All admitted episodes provided at hospitals other than the Royal Melbourne Hospital (regardless of the patient's Medicare Eligibility status and Account Class) must be reported as a contracted episode with Royal Melbourne Hospital.

Contracted episodes are reported by both the contracting hospital and the service providing hospital. Therefore, the service providing hospital must liaise with the Royal Melbourne Hospital and provide details of the episode including service provision.

At the conclusion of the Games, Royal Melbourne Hospital will provide the Department with information regarding the total number of admitted patient episodes for CGF members.

## 96.4 Specific VAED data item details for patients admitted to hospitals other than the Royal Melbourne Hospital

The following provides information regarding correct reporting of these episodes. It will not enable DHS or individual hospitals to uniquely identify this group of patients in their patient management system. If identification of the patient group is required at a local level, this must be managed at the hospital.

- **Account Class**  
DHS requires the patient's Account Class to be specific to the patient; therefore this will depend on the patient's Medicare eligibility.

MP	Public: Eligible
MA	Reciprocal Health Care Agreement
ME	Ineligible: Hospital exempt

Code ME should be used for Medicare ineligible accredited CGF members only. This will ensure that an invoice is not raised for the patient.

CGF patients electing to use their own private health insurance may do so. In this event, the patient should be encouraged to use the CGF arrangements as these have been set up to meet the needs of injured athletes, however the final decision must be made by the patient.

- **Contract Type**  
Will depend on whether the patient receives all of their admitted treatment in a hospital other than the Royal Melbourne Hospital, or whether the patient receives admitted patient services at one hospital and is then transferred to the Royal Melbourne for continuation of their treatment.

It is expected that the Contract Type will be either (A)B or BA.

This Bulletin can be taken as the required permission from DHS for two public hospitals to enter into an (A)B contract for treatment of CGF members where it is agreed by the Liaison Officer and the treating hospital that this is appropriate and in the patient's best interests.

- **Contract/Spoke Identifier**

For hospitals other than Royal Melbourne Hospital, this is the Hospital Code for Royal Melbourne Hospital: 1334 *Royal Melbourne Hospital: City Campus*.

- **Contract Role**

B Hospital B (Service provider hospital)

## 96.5 VEMD reporting of CGF patients

There are no specific VEMD requirements for reporting emergency presentations of CGF members. Hospitals should report these as they would any other emergency presentation and keep a manual record of CGF patients treated in their emergency department in case the Department or Royal Melbourne Hospital requests this at a later date. It is essential that the Liaison Officer at Royal Melbourne Hospital be advised of any accredited CGF member patients presenting to Victorian public hospitals regardless of whether they are admitted or non-admitted patients.

## Contact Details

The Health Data Standards and Systems (HDSS) Unit of the Metropolitan and Aged Care Services Division has responsibility for maintaining data standards for four Victorian health data collections:

- Victorian Admitted Episodes Dataset (VAED)
- Victorian Emergency Minimum Dataset (VEMD)
- Elective Surgery Information System (ESIS)
- Agency Information Management System (AIMS)

The HDSS Bulletin, produced on an ad hoc basis, provides:

- Answers to common questions recently directed to the HDSS Helpdesk;
- Communication regarding the implementation of revisions to data collection specifications, including notification of amendments to specified data collection reference tables;
- Feedback on selected data quality studies undertaken; and
- Information on upcoming events.

**HDSS Website:** <http://www.health.vic.gov.au/hdss>

### HDSS Help Desk:

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