



## Issue 54: 07 April 2003

Attention: Health Information Managers - For Action  
VAED/ESIS/VEMD Submission Officers - For Action  
VAED/ESIS/VEMD Software Suppliers - For Action  
Clinical Coders – For Information/Action

The Health Data Standards and Systems Unit has produced Issue 54 of the Health Data Standards & Systems (HDSS) Bulletin in electronic format only. The Bulletin has been posted onto our website at <http://hdss.health.vic.gov.au/bulletin/54-070403.htm> and can be viewed as both a browseable and downloadable file. To view the subject index for every edition of the bulletin, please refer to <http://hdss.health.vic.gov.au/bulletin/index.htm>.

Bulletin 54 provides information regarding:

- An HDSS Job Opportunity
- Call for expressions of interest in membership of the Victorian ICD Coding Committee
- Specifications for Revisions for 1 July 2003
- PICQ 2002 Software
- Statewide PICQ Results for 2000—2001 and 2001—2002
- Revision of VAED 2002-2003 Library File
- Removal of Elective Surgery Access Service (ESAS) patients from the Waiting List
- Modification to Specifications for Revisions to VEMD for 1 July 2003

Please download the document from our web site. If you do not have Internet access, please contact the HDSS Help Desk to obtain a hard copy of this Bulletin. It is essential that this document be distributed to relevant staff in your organisation.

Yours faithfully,

MARK GILL  
MANAGER, HEALTH DATA STANDARDS AND SYSTEMS  
METROPOLITAN HEALTH AND AGED CARE SERVICES DIVISION

## Table of Contents

<b>HDSS Update</b>	<b>3</b>
54.1 HDSS Job Opportunity	3
54.2 Call for expressions of interest in membership of the Victorian ICD Coding Committee	4
<b>Global Update</b>	<b>5</b>
54.3 Specifications for Revisions for 1 July 2003	5
54.4 Hospital Code Table Updates (VAED, VEMD, ESIS)	6
54.5 Postcode Update (VAED, VEMD, ESIS)	7
<b>Victorian Admitted Episodes Dataset (VAED)</b>	<b>8</b>
54.6 ICD-10-AM Library File Modifications	8
54.7 PICQ 2002 Software	9
54.8 Statewide PICQ Results 2000—2001 and 2001—2002	10
<b>Elective Surgery Information Systems (ESIS)</b>	<b>11</b>
54.9 Removal of Elective Surgery Access Service (ESAS) patients from the Waiting List	11
<b>Victorian Emergency Minimum Dataset (VEMD)</b>	<b>12</b>
54.10 Modification to Specifications for Revision to VEMD for 1 July 2003	12
<b>HDSS Bulletin by Dataset</b>	<b>13</b>
<b>HDSS Contact Details</b>	<b>14</b>

# HDSS Update

## 54.1 HDSS Job Opportunity

The Health Data Standards and Systems (HDSS) Unit has a 12 month vacancy available for a suitably skilled and motivated individual: Senior Health Information Management Advisor: VPS4 level position (\$51488-\$72609).

The position will have a lead role in the effective management and advancement of the Unit's patient level data collections, in particular the Victorian Admitted Episodes Dataset (VAED).

Applicants would be expected to have high level skills and knowledge in the following areas:

- Diagnosis and procedure coding (ICD-10-AM)
- Patient health information management issues
- Compilation and interpretation of information
- Verbal and written communication skills
- Word processing, spreadsheets, statistical analysis and web-based software.

Prior experience with the VAED and tertiary qualification in Health Information Management would be an advantage.

If you are interested in this challenging position, please contact Mark Gill, Manager, HDSS on 03 9616 7456 by 17 April 2003, to obtain further details.

The negotiated salary of the successful applicants will be based on their level of relevant skills and work experience.

HDSS is located at 555 Collins Street, Melbourne.

## 54.2 Call for expressions of interest in membership of the Victorian ICD Coding Committee

There is currently a vacancy on the Victorian ICD Coding Committee. Health Information Managers and Clinical coders are invited to express interest in serving on this important Department of Human Services committee. The selection criteria and the obligations for membership are set out below.

### Criteria for Coding Committee membership—Coder members:

1. Hold an undergraduate qualification in Health Information Management or Medical Record Administration or a qualification in Clinical Coding.
2. Have graduated at least three years ago.
3. Have at least two year's work experience in a position or positions where coding comprised a significant part of the work.
4. Be currently employed in a position where coding comprises a significant part of the work.
5. Have completed the most recent ICD-10-AM upgrade education package.

### Obligations of Victorian ICD Coding Committee—Coder members:

- Accept appointment for an initial two-year period (dependant on continuing work with ICD-10-AM or related areas).
- Attend at least most of the monthly meetings (duration approximately five hours) at the Department and, when unable to attend a meeting, shall notify an apology to the Secretary.
- Before the meeting, work through agenda papers, particularly consulting specialist clinicians where appropriate. Shall consult any specialist reference material available to the coder, as appropriate. Shall bring to the meeting proposed answers to queries. If unable to attend, shall provide comments (by email) on agenda items, particularly any falling in the specialist area of that representative.

If you are interested in serving on the Coding Committee and meeting the above criteria, please send a relevant CV to arrive by Wednesday 30 April 2003 to:

Sara Harrison  
Convenor, Victorian ICD Coding Committee  
Health Data Standards and Systems Unit  
Department of Human Services  
17th floor  
555 Collins Street  
Melbourne 3000  
[sara.harrison@dhs.vic.gov.au](mailto:sara.harrison@dhs.vic.gov.au)

# Global Update

## 54.3 Specifications for Revisions for 1 July 2003

The Health Data Standards and Systems (HDSS) Unit has produced the following documents:

- Specification for Revisions to PRS/2 and the Victorian Admitted Episodes Dataset (VAED) for 1 July 2003.
- Specifications for Revisions to the Elective Surgery Information System (ESIS) for 1 July 2003.
- Specifications for Revisions to the Victorian Emergency Minimum Dataset (VEMD) for 1 July 2003.

The documents can be downloaded or viewed at <http://hdss.health.vic.gov.au/>

### **Please Note:**

Due to the extent of the revisions to the VAED the specifications documents have been divided into three parts, as below:

- Specification for Revisions to PRS/2 and the Victorian Admitted Episodes Dataset (VAED) for 1 July 2003 - (Released 28 February 2003).
- Specification for Revisions to PRS/2 and the Victorian Admitted Episodes Dataset (VAED) for 1 July 2003, Appendix A, - released on 7 April 2003. Includes new and amended edits and edit tables.
- Specification for Revisions to PRS/2 and the Victorian Admitted Episodes Dataset (VAED) for 1 July 2003, Appendix B, - due for release in May 2003 and will include:
  - Amended VAED Manual Structure
  - Arrangements for test transmissions of new 1 July 2003 software
  - Method for reporting patients remaining in hospital at midnight on 30 June 2003

Revisions to ESIS will also be released in two parts, as below:

- Specifications for Revisions to the Elective Surgery information System (ESIS) for 1 July 2003 - (Released 28 February 2003).
- Appendix A: ESIS Edits for 1 July 2003 - released on 7 April 2003.

Revisions to VEMD have been released as three separate documents, as below:

- Specifications for Revisions to the Victorian Emergency Minimum Dataset (VEMD) for 1 July 2003 - (Released 28 February 2003).
- Appendix A: VEMD Edits for 1 July 2003 - (Released 28 February 2003).
- Revision to Appendix A: VEMD Edits for 1 July 2003 - (Released 7 April 2003).

## 54.4 Hospital Code Table Updates (VAED, VEMD, ESIS)

An updated version of the Hospital Code Table file, including the details below, has been posted onto the HDSS Website:

<http://hdss.health.vic.gov.au/reffiles/index.htm>

The Excel file contains multiple worksheets that categorise public, private and Non-Victorian hospitals, in both alphabetical and numerical order.

### Hospital Name Change

For your information the following hospital has registered a new name:

Previous Name	New Name	VAED Code	Date Effective
Heyfield Bush Nursing Hospital Inc	Heyfield Hospital Inc	7220	2 Sept 2002

### Hospital Closure

For your information the following hospital has closed.

Name	VAED Code	Date Effective
Abbotsford Endoscopy Centre	7980	17 February 2003

### Transfer of Hospital Registration

For your information the following hospital registration was transferred on 25 October 2002:

Name	Previous Registration	New Registration
La Trobe University Medical Centre	LUMC Pty Ltd	Healthscope Ltd

## 54.5 Postcode Update (VAED, VEMD, ESIS)

An updated version of the 2002-2003 Postcode File has been posted onto the website at <http://hdss.health.vic.gov.au/reffiles/index.htm> to reflect new additions:

<b>Suburb/Locality</b>	<b>Postcode</b>
Brentford Square	3131
Waterways	3195

# Victorian Admitted Episodes Dataset (VAED)

## 54.6 ICD-10-AM Library File Modifications

A recently transmitted episode has identified the need to modify an age edit for the 2002—2003 ICD-10-AM Library File.

The First Age (Col D-F) edit for diagnosis code Z300 *General counselling and advice on contraception* currently rejects if the age is outside 0-10 years. This has been amended to reject if the age is within 0-11 years of age.

ICD-10-AM Code	Code Description	Change						Specification
		First Age (Col D-F)			Second Age (Col G-I)			
		age	LL	HH	age	LL	HH	
Z300	General counselling and advice on contraception	3	00	11	6	12	55	Reject if within 0-11 years of age; Warn if outside 12-55 years of age

Please ensure these modifications are made to your existing Library File. Alternatively the updated Library File is available for downloading at:

<http://hdss.health.vic.gov.au/reffiles.index.htm>.

## 54.7 PICQ 2002 Software

### PICQ Download:

DHS is pleased to announce that a statewide license has been negotiated with NCCH for PICQ 2002. The product is available free of charge to all public and private hospitals in Victoria. Please go to: <http://hdss.health.vic.gov.au/picq/index.htm> for more details or contact HDSS via [picq.acba@dhs.vic.gov.au](mailto:picq.acba@dhs.vic.gov.au).

One of the obstacles to successful implementation of PICQ at the campus level has been the problem of extracting data from the hospital's live system in a format that PICQ can read. NCCH have acknowledged this and as part of the new license agreement, anticipate working with major software suppliers to facilitate the extraction of data from PAS systems in the PICQ format, and subsequently providing advice and assistance to hospitals experiencing these problems. Please contact HDSS ([picq.acba@dhs.vic.gov.au](mailto:picq.acba@dhs.vic.gov.au)) for more details.

### PICQ 2002 Known Issues:

There is a known issue with the current version of PICQ 2002 where user defined reports may not be able to be generated. The message "...That command isn't available in an MDE database..." will appear instead. NCCH is currently working on a fix which will be patched through to the website once it has been tested. Users will be advised by HDSS bulletin when this has been completed.

### PICQ State-level runs:

Now that software is available, DHS will recommence state-level running of PICQ on data received for the year to date. The anticipated schedule is:

<b>Episodes Separated between:</b>	<b>Anticipated mail out:</b>
1 July 2002 and 31 December 2002	ASAP
1 January 2003 and 31 March 2003	7 May 2003
1 April 2003 and 31 May 2003	2 July 2003
1 June 2003 and 30 June 2003	30 July 2003

Please note that fatal errors should be addressed. The exception to this is the case where you believe PICQ may be misinterpreting the Australian Coding Standards, any Victorian standards, or other coding conventions. If you encounter these exceptions, please provide HDSS with details so that we can ask either NCCH or the coding committee (or both) to investigate and recommend a course of action. The quality of feedback to date has been tremendous and we would like to continue this collaborative approach as PICQ continues to evolve.

## 54.8 Statewide PICQ Results 2000—2001 and 2001—2002

Results from a statewide PICQ review of Victorian public and private hospitals for 2000—2001 and 2001—2002 data are now available on the web. A zipped Excel pivot table file is available for downloading by both Public and Private hospitals at: <http://hdss.health.vic.gov.au/picq/index.htm> (no password is required). The campus codes have been substituted with a randomised Unique ID, however, you can find out the identity of your campus by contacting HDSS.

If you are unfamiliar with pivot tables, experience difficulties in downloading this file, or have any queries in relation to the data, please contact HDSS at [picq.acba@dhs.vic.gov.au](mailto:picq.acba@dhs.vic.gov.au).

# Elective Surgery Information Systems (ESIS)

## 54.9 Removal of Elective Surgery Access Service (ESAS) patients from the Waiting List

HDSS has received a number of inquiries regarding the removal of ESAS patients from the Waiting List.

To clarify, hospitals are advised that until 30 June 2003, the Reason for Removal code of:

*X - This hospital/health service arranged admission at another hospital under contract*

must be used for those patients who are removed from a hospital's waiting list because their treatment at another hospital was arranged by ESAS.

The reporting responsibility for the patient's waiting episode remains with the original hospital and they supply all information about the episode including the Booking date.

The receiving hospital is responsible for notifying the original hospital of the scheduled admission date and the removal date must be advised within seven days of the patient's treatment for the awaited procedure.

# Victorian Emergency Minimum Dataset (VEMD)

## 54.10 Modification to Specifications for Revision to VEMD for 1 July 2003

### Interpreter Required

Please ensure that the reporting guidelines for the new data field of 'Interpreter Required' are modified as detailed below:

'this information must:

- Be checked for every ~~admitted~~ patient episode.
- Not be set up as a default code on computer systems.
- Be collected on, or as soon as possible after, ~~admission~~ triage.

Several edits detailed in the Specifications for Revisions to VEMD for 1 July 2003 released on 28 February 2003, have required modification. A summary document listing the modified edits and a document detailing the complete and correct specifications can be viewed on the HDSS website at <http://hdss.health.vic.gov.au/>

Affected Edits are:

- E181 First Seen by Treating Nurse Date/Time Before Triage Date/Time
- E182 First Seen By Treating Nurse / Doctor Date/Time and Departure Status Comb Invalid
- E196 First Seen By Doctor Date/Time Before Triage Date/Time
- E212 Departure Date/Time Before First Seen By Treating Nurse Date/Time
- E213 Departure Date/Time Before First Seen By Doctor Date/Time
- E232 Transfer Departure Status Code Combination Invalid
- E242 Referred to on Departure and Departure Status Combination Invalid
- E260 Primary Diagnosis Blank
- E320 Nature of Main Injury, Body Region and Primary Diagnosis Combination Invalid
- E321 Nature of Main Injury, Body Region and Primary Diagnosis Combination Invalid
- E342 Primary Diagnosis Recorded When Departure Status Is '6' '10' '11' OR '8'.
- E360 ATSI Identification but Preferred Language Not Equal to English or ATSI
- E366 Departure Status and Triage Category Combination Invalid

HDSS apologises for any inconvenience resulting from these modifications.

# HDSS Bulletin by Dataset

This table lists HDSS Bulletins released in the current and prior financial year only, and identifies the dataset to which they relate. All previous Bulletins are on the website at:

<http://hdss.health.vic.gov.au/bulletin/index.htm>

If you are unable to access the website, please contact the HDSS HelpDesk to request any previously released HDSS Bulletins.

HDSS Bulletin No:	Date released:	Dataset:			
		VAED / PRS/2	VEMD	ESIS	Other info
Bulletin 24	30 July 2001	✓	✓	✓	✓
Bulletin 25	03 September 2001		✓		
Bulletin 26	05 September 2001	✓			✓
Bulletin 27	07 September 2001	✓			
Bulletin 28	14 September 2001			✓	
Bulletin 29	01 November 2001	✓	✓		
Bulletin 30	09 January 2002	✓			✓
Bulletin 31	18 February 2002	✓	✓	✓	
Bulletin 32	14 March 2002	✓	✓	✓	✓
Bulletin 33	03 April 2002	✓	✓	✓	✓
Bulletin 34	19 April 2002	✓			
Bulletin 35	26 April 2002	✓			
Bulletin 36	22 May 2002	✓			
Bulletin 37	28 May 2002	✓	✓	✓	✓
Bulletin 38	21 June 2002	✓	✓	✓	✓
Bulletin 39	26 June 2002	✓			✓
Bulletin 40	28 June 2002	✓			
Bulletin 41	04 July 2002	✓	✓		✓
Bulletin 42	12 July 2002	✓	✓	✓	✓
Bulletin 43	19 July 2002	✓		✓	
Bulletin 44	6 August 2002	✓	✓	✓	✓
Bulletin 45	13 August 2002	✓	✓	✓	
Bulletin 46	23 August 2002	✓		✓	
Bulletin 47	12 September 2002	✓	✓	✓	✓
Bulletin 48	04 October 2002	✓	✓	✓	✓
Bulletin 49	17 October 2002	✓		✓	✓
Bulletin 50	11 November 2002	✓	✓	✓	✓
Bulletin 51	20 December 2002	✓			✓
Bulletin 52	20 January 2003	✓	✓		
Bulletin 53	19 February 2003	✓	✓		
Bulletin 54	07 April 2003	✓	✓	✓	✓

# HDSS Contact Details

The Health Data Standards and Systems (HDSS) Unit of the Metropolitan Health and Aged Care Division manages three Victorian hospital data collections:

- Victorian Admitted Episodes Dataset (VAED)
- Victorian Emergency Minimum Dataset (VEMD)
- Elective Surgery Information System (ESIS).

The *Health Data Standards and Systems Bulletin*, produced on an “as needs” basis by HDSS, provides:

- Answers to common questions recently directed to the HDSS HelpDesk,
- Directives for implementation of revisions to data collection specifications (VAED, VEMD, ESIS), including notification of amendments to specified data collection reference tables,
- Feedback on selected data quality studies undertaken, and
- Information on upcoming events.

HDSS Bulletin Web Site <http://hdss.health.vic.gov.au/bulletin/index.htm>

## HDSS HelpDesk

Telephone: 03 9616 8141

Fax: 03 9616 7629

Email: VAED: [PRS2.Help-Desk@dhs.vic.gov.au](mailto:PRS2.Help-Desk@dhs.vic.gov.au)

VEMD: [submit.vemd@dhs.vic.gov.au](mailto:submit.vemd@dhs.vic.gov.au)

ESIS: [ESIS.ESIS@dhs.vic.gov.au](mailto:ESIS.ESIS@dhs.vic.gov.au)