



**Issue 37 — 28 May 2002**

Attention: Health Information Managers - For Action  
VAED/VEMD/ESIS Submission Officers - For Action  
VAED/VEMD/ESIS Software Suppliers - For Action

The Health Data Standards and Systems Unit has produced Issue 37 of the HDSS Bulletin. The Bulletin will be posted onto our website at <http://hdss.health.vic.gov.au/bulletin/37-28502.htm> and can be viewed as a browseable or downloadable file. To view the subject index for the bulletins, please refer to <http://hdss.health.vic.gov.au/bulletin/index.htm>.

Bulletin 37 provides information regarding:

- HDSS Contact Changes
- Privacy
- Reference File Changes
- VWA Fees and Charges
- Report Passwords
- Updated Health Insurance Fund Codes
- Errata to Bulletin 36
- PRS/2 Training Sessions
- Errata to the Specifications for Revisions to the VEMD for 1 July 2002
- VEMD and ESIS File Processing and Password Protection

Please download the document from our web site. If you do not have Internet access, please contact the HDSS HelpDesk to obtain a hard copy of this Bulletin. It is essential that this document be distributed to relevant staff in your organisation.

Yours faithfully,

MARK GILL  
MANAGER, HEALTH DATA STANDARDS AND SYSTEMS  
METROPOLITAN HEALTH AND AGED CARE SERVICES DIVISION

## Table of Contents

<b>HDSS Update</b>	<b>3</b>
37.1 Contact Changes	3
37.2 Privacy	3
<b>Global Reference Files</b>	<b>4</b>
37.3 Hospital Code Table Updates (VAED, VEMD, ESIS)	4
<b>Victorian Admitted Episodes Dataset (VAED)</b>	<b>5</b>
37.4 VWA (WorkCover) Fees and Charges	5
37.5 Report Passwords	5
37.6 Updated Health Insurance Fund Codes	5
37.7 Errata to Bulletin 36	5
37.8 PRS/2 Training Sessions	6
<b>Victorian Emergency Minimum Dataset (VEMD)</b>	<b>7</b>
37.9 VEMD File Processing	7
37.10 Errata to the Specifications for Revisions to the VEMD for 1 July 2002	7
E081 Medicare Number Invalid	7
<b>Elective Surgery Information System (ESIS)</b>	<b>8</b>
37.11 ESIS File Processing	8
<b>HDSS Bulletin by Dataset</b>	<b>9</b>
<b>HDSS Contact Details</b>	<b>11</b>

# HDSS Update

## 37.1 Contact Changes

HDSS has appointed two new staff members to fill positions created with Nicolette Their's departure from the department to spend more time with her family and Sara Harrison's secondment to the Mental Health Branch.

Amanda Muggivan joined us from Wodonga Regional Health Service on 20 May and Catherine Perry will join us from Goulburn Valley Health on 11 June.

Jenny Wischer from Monash Medical Centre has taken up the part-time position of Coding Committee Secretary. Coding queries should be directed to the HDSS Help Desk.

## 37.2 Privacy

When requesting clarification of a data issue or responding to an HDSS request, hospitals must adhere to privacy legislation provisions. Names or other details that may identify a patient or a health professional should not be forwarded by e-mail, phone or fax. It is sufficient to identify the record in question by its unique key, the UR number (patient identifier), admission and separation dates or other data that is transmitted by the hospital to DHS.

## Global Reference Files

### 37.3 Hospital Code Table Updates (VAED, VEMD, ESIS)

#### New Hospital

For your information, the following hospital has been registered:

Former Name	VAED Code	PRS/2 Code	Date Effective
The Warburton Clinic	6010	H17	20 July 2001

#### Hospital Name/Ownership Changes

With the introduction of the PRS/2 Replacement System, hospitals are no longer allocated new PRS/2 and VAED codes where a change of name or ownership occurs. Where necessary, the effective date will be used to provide separate reports.

For your information, the following hospitals have registered new names:

Former Name	New Name	Date Effective
Plastic and Aesthetic Surgery Centre	Avenue Day Surgery	28 August 2001
Laser Skincare Centre Victoria	Dermatology & Cosmetic Laser Centre Pty Ltd	24 April 2002

#### Hospital Closure

For your information, the following hospital will close:

Former Name	Date Effective
Cranbourne Day Theatre	01 June 2002

An updated hospital code table has been loaded onto the HDSS website and can be accessed at <http://hdss.health.vic.gov.au/globalref/index.htm>.

## Victorian Admitted Episodes Dataset (VAED)

### 37.4 VWA (WorkCover) Fees and Charges

The HDSS Help Desk has received a number of enquiries from hospitals regarding Admitted and Non-admitted patient billing for all WorkCover patients. The matter has now been referred to arbitration.

As previously notified, all Victorian public hospitals are instructed not to bill VWA. Further advice regarding this matter will be notified in the HDSS Bulletin as it becomes available.

### 37.5 Report Passwords

The IES and Related Items Report, produced after monthly consolidation of VAED data, is now being distributed by DHS via email to nominated hospital representatives. The password provided by the HDSS Help Desk for this report, is also for use with the 2000/2001 Consolidated File Report and the CRAFT Funded Hospitals Rehabilitation Report.

It is not necessary to contact the HDSS HelpDesk for a new password each time a report is received.

### 37.6 Updated Health Insurance Fund Codes

Since the release of HDSS Bulletin Issue 35, the Commonwealth have updated their website to include HCP Health Fund codes and registered names. Hospitals and Health Funds have advised the Department that there are differences between the two codesets. A reference file of the HCP Health Funds (as distributed by the Commonwealth) has now been loaded onto the HDSS website at <http://hdss.health.vic.gov.au/reffiles/index.htm>. This file should be used in preference to the list in HDSS Bulletin 35 for 1 July 2002.

### 37.7 Errata to Bulletin 36

Bulletin 36, issued on May 22, contains an error on page 4 in the table '*New Admissions to the Interim Care Program on/after 1.7.2002*'. On the line: *Account Class* and in the column: *Care Type E Interim Care*:

Delete: MA RHCA

## **37.8 PRS/2 Training Sessions**

After the success of the PRS/2 Training Sessions in previous years, HDSS will again be conducting these introductory workshops. It is envisaged that these sessions will be held in July and August 2002. At present we are asking for expressions of interest to determine how many sessions need to be conducted and the level of detail required. Interested parties are requested to complete the attached proforma and return it to the HDSS Help Desk.

# Victorian Emergency Minimum Dataset (VEMD)

## 37.9 VEMD File Processing

It is critical that all files submitted to VEMD for processing are password protected using passwords allocated by DHS. Any files submitted without a password will not be processed and the hospital will be notified via email that the file has been deleted.

## 37.10 Errata to the Specifications for Revisions to the VEMD for 1 July 2002

Since the distribution of the Specifications for Revisions to the Victorian Emergency Minimum Dataset (VEMD) for 1 July 2002, the following amendment has been made. Please ensure that the specified change is included in any VEMD software upgrade.

### Modification of Existing Edit

---

## E081 Medicare Number Invalid

---

*Effect*

REJECTION

*Problem*

The Medicare Number (including Medicare Code) is not valid.

- Valid:

First character can only be a: 2, 3, 4, 5, or 6

Numeric or all blanks

Length of 11 characters

Check digit (ninth character) is the remainder of the following equation:

$$[(1^{\text{st}} \text{ digit} * 1) + (2^{\text{nd}} \text{ digit} * 3) + (3^{\text{rd}} \text{ digit} * 7) + (4^{\text{th}} \text{ digit} * 9) + (5^{\text{th}} \text{ digit} * 1) + (6^{\text{th}} \text{ digit} * 3) + (7^{\text{th}} \text{ digit} * 7) + (8^{\text{th}} \text{ digit} * 9)] / 10$$

- Invalid:

Special characters (for example, \$, #)

Alphabetic characters

Length not equal to 11 characters

See: Page 3 - 74, Medicare Number.

It is anticipated that Version 7 of the VEMD Manual will be distributed in early June.

# Elective Surgery Information System (ESIS)

## 37.11 ESIS File Processing

It is critical that all files submitted to ESIS for processing are password protected using passwords allocated by DHS. Any files submitted without a password will not be processed and the hospital will be notified via email that the file has been deleted.

## HDSS Bulletin by Dataset

This table of previously released HDSS Bulletins identifies the dataset to which they relate.

Previous Bulletins are on the website at <http://hdss.health.vic.gov.au/bulletin/index.htm>. If you are unable to access the website, please contact the HDSS HelpDesk to request any previously released HDSS Bulletins.

HDSS Bulletin No:	Date released:	Dataset:			
		VAED / PRS/2	VEMD	ESIS	Other info
Bulletin 1	01 July 1999	✓	✓	✓	
Bulletin 2	15 July 1999	✓			
Bulletin 3	02 August 1999	✓	✓	✓	
Bulletin 4	09 September 1999		✓	✓	
Bulletin 5	08 October 1999	✓	✓	✓	
Bulletin 6	13 October 1999	✓			
Bulletin 7	09 November 1999	✓	✓		✓
Bulletin 8	24 December 1999	✓	✓	✓	✓
Bulletin 9	10 March 2000	✓	✓		✓
Bulletin 10	26 April 2000	✓			
Bulletin 11	16 May 2000	✓			
Bulletin 12	28 June 2000	✓	✓		
Bulletin 13	19 July 2000	✓			
Bulletin 14	20 July 2000	✓			
Bulletin 15	08 August 2000	✓	✓		✓
Bulletin 16	25 September 2000	✓	✓		
Bulletin 17	29 September 2000			✓	
Bulletin 18	18 October 2000			✓	
Bulletin 19	27 October 2000	✓	✓	✓	
Bulletin 20	05 April 2001	✓		✓	✓
Bulletin 21	27 April 2001	✓			✓
Bulletin 22	22 May 2001	✓		✓	
Bulletin 23	18 June 2001	✓		✓	
Bulletin 24	30 July 2001	✓	✓	✓	✓
Bulletin 25	03 September 2001		✓		
Bulletin 26	05 September 2001	✓			✓
Bulletin 27	07 September 2001	✓			
Bulletin 28	14 September 2001			✓	
Bulletin 29	01 November 2001	✓	✓		
Bulletin 30	09 January 2002	✓			✓

HDSS Bulletin No:	Date released:	Dataset:			
		VAED / PRS/2	VEMD	ESIS	Other info
Bulletin 31	18 February 2002	✓	✓	✓	
Bulletin 32	14 March 2002	✓	✓	✓	✓
Bulletin 33	03 April 2002	✓	✓	✓	✓
Bulletin 34	19 April 2002	✓			
Bulletin 35	26 April 2002	✓			
Bulletin 36	22 May 2002	✓			
Bulletin 37	28 May 2002	✓	✓	✓	✓

## HDSS Contact Details

The Health Data Standards and Systems (HDSS) Unit of the Metropolitan Health and Aged Care Division manages three Victorian hospital data collections:

- Victorian Admitted Episodes Dataset (VAED)
- Victorian Emergency Minimum Dataset (VEMD)
- Elective Surgery Information System (ESIS).

The *Health Data Standards and Systems Bulletin*, produced on an ad hoc basis by HDSS, provides:

- Answers to common questions recently directed to the HDSS HelpDesk,
- Directives for implementation of revisions to data collection specifications (VAED, VEMD, ESIS), including notification of amendments to specified data collection reference tables,
- Feedback on selected data quality studies undertaken, and
- Information on upcoming events.

HDSS Bulletin Web Site      <http://hdss.health.vic.gov.au/bulletin/index.htm>

### HDSS HelpDesk

Telephone:                    03 9616 8141

Fax:                            03 9616 7629

Email:                        VAED:      [PRS2.Help-Desk@dhs.vic.gov.au](mailto:PRS2.Help-Desk@dhs.vic.gov.au)

VEMD:      [submit.vemd@dhs.vic.gov.au](mailto:submit.vemd@dhs.vic.gov.au)

ESIS:      [ESIS.ESIS@dhs.vic.gov.au](mailto:ESIS.ESIS@dhs.vic.gov.au)