

## Minutes

Food Safety Trainers Network

Friday May 30 2008

Master Grocers Association, Suite 9. Number 1 Milton Parade, Malvern

Present: Vicki Barker, Marion Brown, Vicki Barker, Ron Cross, Greg Frith, Alison Hollands, Claire Humphries, Sue Kirby, Margret Leslie, Michelle Matusch, Louise McIntyre, Leanne Morrison, Anne Newton, Stephen Tryon, Denise Walker, Wayne Chrimes

10.00	<p>Welcome          Acceptance of Agenda/Minutes          Amendment: Include Service Skills Vic in item 7 within Network Aims</p>	Marion Brown
10.15	<p>Introducing Claire Humphries</p> <ul style="list-style-type: none"> <li>- DHS Projects</li> <li>- VCEC Report – Main issues of report</li> <li>- Overview of report</li> <li>- Issues with overall development of proposed changes</li> </ul> <p>Re Changes – No clear answers at this point, Claire inviting input from all participants to achieve best final outcome.  <i>See attached document detailing discussion, as supplied by Claire.</i></p>	Claire Humphries
11:45	<p>Anne Newton CMM Hospitality  <b>New Training Package</b>          SIT07 Service Industries Tourism Training Package approved January. OTTE still in process of signing off.          On NTIS, but still unable to download at present.          Can apply to have it put on scope of registration          Additional elements – additional requirements for trainers          Addition requirements of assessments (listed in the back of Vol 1)          Transition dates end of this year/July 2009</p> <p><b>Discussion:</b> acceptance of old units &amp; new – mapping across, may not be equivalent.          requirements for qualifications – THH trained prior to transition dates fine.          What is current competency?          EHO's need to identify relevant course required for each sector, instead of sending people to irrelevant training.          Group to invite EHO's to next meeting to gain an understanding of issues.          Claire to provide a copy of Jodie's information flier to councils (<i>See attached</i>)          Request for FSS Trainers to be furnished with the same information as EHO's          Discussion regarding gaps between the two packages/the need to develop resources</p>	Anne Newton

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	<p>Ann welcomed all calls for any assistance Contact: <a href="mailto:anne.newton@vu.edu.au">anne.newton@vu.edu.au</a> (03)9919 8326 Ann to send out newsletter links to Industry skills, TVET links (<i>See below</i>)</p> <p><b>Notes Provided by Anne (thank you Anne)</b> <i>Please join the Training Support Network <a href="http://trainingsupport.otte.vic.gov.au/default.cfm">http://trainingsupport.otte.vic.gov.au/default.cfm</a> by registering a log-in.</i> <i>Individual teachers can receive the Newsletter from the Service Industries Curriculum Maintenance Manager by registering themselves on</i> <a href="mailto:sicmm-newsletter@lists.vu.edu.au">sicmm-newsletter@lists.vu.edu.au</a> <a href="mailto:sicmm-th-then@lists.vu.edu.au">sicmm-th-then@lists.vu.edu.au</a> <i>or else subscribe (or unsubscribe) automatically at the following sites:</i> <b>SICMM Newsletter:</b> <a href="https://lists.vu.edu.au/www/subrequest/sicmm-newsletter">https://lists.vu.edu.au/www/subrequest/sicmm-newsletter</a> <b>THEN:</b> <a href="https://lists.vu.edu.au/www/subrequest/sicmm-th-then">https://lists.vu.edu.au/www/subrequest/sicmm-th-then</a> <b>VTHCEN:</b> <a href="https://lists.vu.edu.au/www/subrequest/sicmm-th-vthcen">https://lists.vu.edu.au/www/subrequest/sicmm-th-vthcen</a> <i>The SIT07 Training Package is available for purchase from Service Skills Australia on <a href="http://www.serviceskills.com.au/">http://www.serviceskills.com.au/</a> or TVET the new ACTRAC Products on <a href="mailto:sales@tvetaustralia.com.au">sales@tvetaustralia.com.au</a></i></p>	
12.40	<p><b>Food Safety Network Structure</b> Marion discussed the funding application process and the associated reporting requirements. Lina discussed the contribution to the process of gaining additional funds, development of processes. Marion discussed funding &amp; outcomes the group are hoping to achieve (<i>See attached Reframing the Future Notes</i>) Network to assist in providing shared info resources etc., After jumping through hoops and with Chisholm's support group achieved \$15,000 Discussed Budgeting Suggestions from the group Statement of attendance was suggested group conceded minutes of the meeting would be sufficient.</p>	Group

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2:00pm	Marion informed attendees of the EHA Food Safety – A Smorgasboard of Issues	Marion
	<p>Reports Required – Action Plan</p> <ul style="list-style-type: none"> <li>- Mid term report by 19/8</li> <li>- Final Report 25<sup>th</sup> November</li> </ul> <p>2 more workshops proposed for this year</p> <p>Topics/guest speakers proposed for discussion:</p> <p>Foti Beratis: EHO City of Maribyrnong Re Food allergens            Leanne Johnson: DHS: CALD; FOOD Atlas            Andrea Bateman: RPL processes            Employability skills need to be included from July 1<sup>st</sup>            Ken Gooding: On line conferencing            Marion to include link. What is available:            Marion invited any further suggestions via e-mail.</p>	Group
	<p>Discussion Re RPL – clarification of standard            RPL templates            Steve provided Summary of mapping of SIT07 training package to THH02 etc.</p>	
2:30pm	<p>Margaret discussed communication options. On-line group conferences, and options available.            Final meeting Margaret to check with Anne from VU re facilities of on-line conferencing            Simon suggested Face book communication for the group which is free and easy            Margaret discussed more structured system; she will facilitate experiment and report back.</p>	
	<p>Meeting closed 3.00pm.            Next Meeting: Next Workshop Friday 1<sup>st</sup> August            Venue DHS Offices            50 Lonsdale Street            Melbourne</p>	