

PCP Sample Answers



Poisons Control Plan (PCP) for a **Permit** to Purchase or Obtain Poisons or Controlled Substances – **Part Two – Sample Answers**

Note: This Part is only applicable to permits for Schedule 8 or Schedule 9 poisons.

8. Security & Storage

8.1 Indicate how Schedule 8 or 9 poisons are to be stored;

- A Drug of Addiction cabinet, attached to a brick wall by four bolts.
- A lockable cabinet located within a large vault.

8.2 Indicate how unauthorised or unsupervised access is to be prevented;

- The key is to be held on the person of the Laboratory Manager.
- The combination is to be known only to a limited number of Laboratory Supervisors and is to be changed whenever one of the supervisors leaves the company.

9. Records of Transactions

9.1 Indicate how records, for Schedule 8 or 9 poisons, are to be maintained and validated;

- Records are to be kept in the form of a bound book with consecutively numbered pages, i.e. a Drug of Addiction register.
- Physical stock checks are to be performed periodically (specify).

10. Destruction of Schedule 8 or 9 Poisons

10.1 Indicate what steps are to be taken in relation to the destruction of Schedule 8 or 9 poisons which are no longer required or which may have expired;

- Expired stock will be retained until it can be destroyed by the appropriate persons.
- Expired stock will be destroyed by two pharmacists, in accordance with the company's Standard Operating Procedure.

The Drugs and Poisons Regulation Group will be contacted, for advice, when the destruction of Schedule 8 and 9 poisons is necessary.