

Data Elements

The following pages depict the Summary Data elements and the core data elements to be collected for the Multi-Purpose report are listed in the table below.

Summary of Data Elements

Data Elements	Definition
Campus	Uniquely Identifies Campus within Agency where the occasion of service was delivered
Date Of Service	The date of service contact between a health service provider and patient/client.
Funding Source	A code representing the Primary Health Funding Source
Service Type	A code representing the Service Activity Type
Program Priority Issue	A code representing the Program Priority Issue (For Health Promotion Service Type only)
Target Population Group	A code representing the Target Population Group (For Health Promotion Service Type only)
Contact Type Indicator	The type of session in which the client service event was provided to the client - individual or group. A group is defined as two or more clients receiving services at the same time from the same staff.
Client Type	A code that identifies whether the client is Casual, Registered or Organisational
Unique Client Identifier	An identifier, unique to a client within the funded organisation.
Statistical Linkage Key	The Statistical Linkage Key (SLK) is a variable derived from client personal demographic data used to link data for statistical and research purposes.
Chronic Complex Client	Clients with conditions that have been, or likely to be present for at least 6 months, and require more than one type of service from the same or different service providers.
Date of Birth	Client's Date of Birth
Date of Birth Estimate Flag	The accuracy of the components of the client's Date of Birth.
Sex	The nominated sex of the client.
Country of Birth	The country in which the client was born.
Indigenous Status	Whether a client identifies as being of Aboriginal or Torres Strait Islander origin.
Need for Interpreter Services	Whether an interpreter service is required by or for the client.
Preferred Language	The language (including sign language) most preferred by the client for communication.
Refugee Status	The refugee status of the client.
Government Pension/Benefit Status	The government pension/benefit that the client is receiving.
Concession Cardholder Type	The type of concession card held by the client.
Residential Locality	The geographic location of the client's usual residence.
Residential Postcode	The postcode of the Residential Locality of the client.
Residential Local Government Area	The local government area in which the client resides (as derived from Client – Residential Locality and Client – Residential Postcode).

Data Elements	Definition
Fee	Fee charged for service delivery transaction (Dollar value)
Direct Time	The time (in minutes) that has been spent in direct contact with a client or clients during service provision. Includes face-to face, remote video link, email and extended telephone communication with a client or clients for the provision of a health service.
Indirect Time	The time (in minutes) that has been spent away from a client or clients in essential activities to provide support to a client or clients.
Travel Time	Duration (in minutes) of travel time associated with service delivery transaction
Interpreting Time	Duration (in minutes) of Interpreting time associated with this individual contact or session
Session Attendees	Number of people attending the session (excluding staff running the session)
Department of Veterans' Affairs File Number	The Department of Veterans' Affairs File Number of the client.
Department of Veterans' Affairs Entitlement	The level of Department of Veterans' Affairs support to which a client is entitled.
Department of Veterans' Affairs Comment	Comment regarding multiple treatments on same day to DVA clients.
Department of Veterans' Affairs Claim Indicator	Indicator (Yes or No) to show whether a claim for reimbursement should be sent to DVA
Initial Contact Date	Date a consumer or carer makes his or her first contact with the service system.
INI Date	Initial Needs Identification (INI) is the date when the needs identification is completed, providing a clear picture of what services the client requires.
Reason for Attendance	A code representing the service professional's description of the client's reason for assessment or treatment.
Source of Referral	The person or agency responsible for the referral of a client to a service provider agency, as represented by a code
Waiting List Date	The date the client is placed onto a waiting list for the identified service.
Priority Type	Priority Type is used to categorise the client's need for a service and occurs as a result of the INI.
Date of Exit	The date identified on which the client stopped receiving funded assistance for the identified need.
Main reason for cessation of services	The main reason the client's current services have ceased
Chronic and complex condition/s	The client's condition/s that have been, or are likely to be present for at least 6 months, and require more than one type of service from same or different service providers.

Data Element Definitions

The following pages describe the format, definition, permissible values and various other elements that help define the data item.

The structure of the file is described in the Community & Women's Health Transmission Protocol (Appendix D) see http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm

Data element name: Collection Identifier		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Uniquely identifies DHS data collection.	
Value domain attributes		
<i>Representation class (form):</i>	Text	
<i>Data type:</i>	String	
<i>Format (Layout):</i>	XXX[XXX]	
<i>Maximum character length:</i>	6	
<i>Permissible values (Code set):</i>	Value	Meaning
	CWH	Community & Women's Health
<i>Supplementary values:</i>	Value	Meaning
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	All files	
<i>Guide for use:</i>	Identifies that the report is for Community and Women's Health Program	
<i>Collection methods:</i>	Software generated	
<i>Purpose:</i>	To distinguish the data collection from other data collections	
<i>Principal users:</i>	RRHACS Data Repository	
<i>Start date:</i>	1/07/2007	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	DHS	
<i>Permissible values source:</i>	DHS	

Data element name: Version Identifier					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	Describes the version of the data reporting specification that the file adheres to.				
Value domain attributes					
<i>Representation class (form):</i>	Code				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	NNN				
<i>Maximum character length:</i>	3				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Supplementary values:</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	All files				
<i>Guide for use:</i>	Report 301 in the first instance. 301 stands for v3.0.1				
<i>Collection methods:</i>	Software generated				
<i>Purpose:</i>	Identify which version				
<i>Principal users:</i>	RRHACS Data Repository				
<i>Start date:</i>					
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	DHS				
<i>Permissible values source:</i>	DHS				

Data element name: Record Type		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Describes the type of record	
Value domain attributes		
<i>Representation class (form):</i>	Text	
<i>Data type:</i>	String	
<i>Format (Layout):</i>	XXXXXX	
<i>Maximum character length:</i>	6	
<i>Permissible values (Code set):</i>	Value	Meaning
	HEADER	First record in the file
	SERVICE	Relating to records of Occasions of Service
<i>Supplementary values:</i>	Value	Meaning
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	All records in file	
<i>Guide for use:</i>	Must be "HEADER" for the first record in the file that describes what the rest of the file is and "SERVICE" is for all records relating to Occasions of Service	
<i>Collection methods:</i>	Software generated	
<i>Purpose:</i>	Identify the type of record	
<i>Principal users:</i>	RRHACS Data Repository	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	DHS	
<i>Permissible values source:</i>	DHS	

Data element name: Service Provider Number					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	Uniquely identifies agency, it is the Service Provider Number from SAMS				
<i>Value domain attributes</i>					
<i>Representation class (form):</i>	Code				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	NNN[NN]				
<i>Maximum character length:</i>	5				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td colspan="2">See C&WH large value domains (Appendix C) – http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm</td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>	See C&WH large value domains (Appendix C) – http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm	
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<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	All files				
<i>Guide for use:</i>	The service provider number should match the funded service provider number on the Funding and Service Agreement with DHS				
<i>Collection methods:</i>	Software generated				
<i>Purpose:</i>	Used to identify source of data for performance monitoring & service planning				
<i>Principal users:</i>	DHS				
<i>Start date:</i>					
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	DHS				
<i>Permissible values source:</i>	DHS				

Data element name: Data Collection Identifier					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	Identifies the Quarterly Reporting period that the file relates to				
Value domain attributes					
<i>Representation class (form):</i>	Date				
<i>Data type:</i>	Date/Time				
<i>Format (Layout):</i>	YYYYYYQ				
<i>Maximum character length:</i>	7				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><u>Value</u></th> <th><u>Meaning</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Value</u>	<u>Meaning</u>		
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<u>Value</u>	<u>Meaning</u>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	All files				
<i>Guide for use:</i>	For examples; to describe the 1st quarter of the 2007/2008 reporting period, the data collection identifier should be 2007081				
<i>Collection methods:</i>	Software generated				
<i>Purpose:</i>	Used to determine reporting period				
<i>Principal users:</i>	RRHACS Data Repository				
<i>Start date:</i>					
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	DHS				
<i>Permissible values source:</i>	DHS				

Data element name: Transmission Number		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Uniquely identifies each file submitted by the Agency for the collection period.	
Value domain attributes		
<i>Representation class (form):</i>	Total	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	All Files	
<i>Guide for use:</i>	The transmission number should increase by 1 for each file sent for the same Agency Identifier and Data Collection Identifier e.g First submission should have 1, if this is then revised and resubmitted the number should then be re-generated as a 2.	
<i>Collection methods:</i>	Software generated	
<i>Purpose:</i>	Used to determine the number of times an Agency's data has been revised	
<i>Principal users:</i>	RRHACS Data Repository	
<i>Start date:</i>	1/07/2007	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	DHS	
<i>Permissible values source:</i>	DHS	

Data element name: Export File Portion					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	Counts the number of files for an Agency Identifier and Data Collection Identifier				
Value domain attributes					
<i>Representation class (form):</i>	Total				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	N[N]				
<i>Maximum character length:</i>	2				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
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<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	All Files				
<i>Guide for use:</i>	Default = 1. If there are more than one file for an Agency Identifier and Data Collection Identifier then the Export File Portion will increase for each file.				
<i>Collection methods:</i>	Software generated				
<i>Purpose:</i>	Used to determine whether a file is additional data.				
<i>Principal users:</i>	RRHACS Data Repository				
<i>Start date:</i>	1/07/2007				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	DHS				
<i>Permissible values source:</i>	DHS				

Data element name: Number of Service Records Following					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	A count of the number of "SERVICE" records in the file				
Value domain attributes					
<i>Representation class (form):</i>	Total				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	N[NNNN]				
<i>Maximum character length:</i>	5				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
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<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	All Files				
<i>Guide for use:</i>	The number of "SERVICE" records contained in the file				
<i>Collection methods:</i>	Software generated				
<i>Purpose:</i>	To validate all records have been recieved				
<i>Principal users:</i>	RRHACS Data Repository				
<i>Start date:</i>	1/07/2007				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	DHS				
<i>Permissible values source:</i>	DHS				

Data element name: Name of Software					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	The name of the software generating the file.				
Value domain attributes					
<i>Representation class (form):</i>	Text				
<i>Data type:</i>	String				
<i>Format (Layout):</i>	A(50)				
<i>Maximum character length:</i>	50				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><u>Value</u></th> <th><u>Meaning</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Value</u>	<u>Meaning</u>		
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<u>Value</u>	<u>Meaning</u>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	All Files				
<i>Guide for use:</i>	Example BDNH, PJB, SWITCH				
<i>Collection methods:</i>	Software generated				
<i>Purpose:</i>	Identifies software used to generate the reported data				
<i>Principal users:</i>	RRHACS Data Repository				
<i>Start date:</i>					
<i>Comments:</i>	Codeset should be developed in the future				
Source and reference attributes					
<i>Definition source:</i>	DHS				
<i>Permissible values source:</i>					

Data element name: End Header Marker		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Indicates the end of the header record	
Value domain attributes		
<i>Representation class (form):</i>	Text	
<i>Data type:</i>	String	
<i>Format (Layout):</i>	X(9)	
<i>Maximum character length:</i>	9	
<i>Permissible values (Code set):</i>	<i>Value</i>	<i>Meaning</i>
	ENDHEADER	Marking the end of the header row
<i>Supplementary values:</i>	<i>Value</i>	<i>Meaning</i>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	All HEADER Records	
<i>Guide for use:</i>	Use value "ENDHEADER"	
<i>Collection methods:</i>	Software generated	
<i>Purpose:</i>	Indicates the end of the header record	
<i>Principal users:</i>	RRHACS Data Repository	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	DHS	
<i>Permissible values source:</i>	DHS	

Data element name: Campus		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Uniquely Identifies Campus within Agency where the occasion of service was delivered	
Value domain attributes		
<i>Representation class (form):</i>	Text	
<i>Data type:</i>	String	
<i>Format (Layout):</i>	A(100)	
<i>Maximum character length:</i>	100	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory - All Contacts	
<i>Guide for use:</i>	The Campus should be a brief description that uniquely and unambiguously identifies the agency site where the service was delivered or where the person delivering an outreach service is working from.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Service Planning	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>		
<i>Comments:</i>	There is no codeset at present. This should be developed in the future. The Campus should be a brief description that uniquely, clearly and unambiguously identifies the agency site.	
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>		

Data element name: Date Of Service		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	270122	
<i>Definition:</i>	The date of service contact between a health service provider and patient/client.	
Value domain attributes		
<i>Representation class (form):</i>	Date	
<i>Data type:</i>	Date/Time	
<i>Format (Layout):</i>	DDMMYYYY	
<i>Maximum character length:</i>	8	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory - All Contacts	
<i>Guide for use:</i>	Requires services to record the date of each service contact, including the same date where multiple visits are made on one day (except where the visits may be regarded as a continuation of the one service contact).	
<i>Collection methods:</i>		
<i>Purpose:</i>	Validation of DVA claims, service planning and waiting time measurement	
<i>Principal users:</i>	Primary Health Branch, DVA	
<i>Start date:</i>	1/07/1998	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	METeOR	
<i>Permissible values source:</i>		

Data element name: Funding Source																							
Identifying and definitional attributes																							
<i>METeOR identifier: (optional)</i>	None																						
<i>Definition:</i>	A code representing the Primary Health Funding Source																						
Value domain attributes																							
<i>Representation class (form):</i>	Code																						
<i>Data type:</i>	Numeric																						
<i>Format (Layout):</i>	N[N]																						
<i>Maximum character length:</i>	2																						
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<i>Unit of measure:</i>																							
Collection and usage attributes																							
<i>Reporting requirements:</i>	Mandatory - All Contacts																						
<i>Guide for use:</i>	Enter the code representing the Primary Health Funding Source. Most activities relating to Community and Women's Health will fall under Community Health Care.																						
<i>Collection methods:</i>																							
<i>Purpose:</i>	Used to determine the funded activity for performance measuring, service planning																						
<i>Principal users:</i>	Primary Health Branch																						
<i>Start date:</i>	1/07/1998																						
<i>Comments:</i>																							
Source and reference attributes																							
<i>Definition source:</i>	C&WH																						
<i>Permissible values source:</i>	C&WH																						

Data element name: Service Type		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	A code representing the Service Activity Type	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Audiology
	2	Dietetics
	3	Occupational Therapy
	4	Physiotherapy
	5	Podiatry
	6	Speech Pathology / Therapy
	7	Nursing
	8	Counselling / Casework
	15	Health Promotion
	43	Education & Training
44	Clinical Services & Training	
45	Initial Needs Identification	
41	Care Coordination	
<i>Supplementary values:</i>	Value	Meaning
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory - All Contacts	
<i>Guide for use:</i>	A code representing the service provided to the client during the contact/session. The provision of care coordination including the planning and organisation of coordinated care for clients with a complex or chronic condition requiring multiple services to be delivered in an integrated fashion	
<i>Collection methods:</i>		
<i>Purpose:</i>	Used to determine the funded activity for performance measuring, service planning	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/1998	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	

Data element name: Service Type	
<i>Permissible values source:</i>	C&WH

Data element name: Program Priority Issue																																																																					
Identifying and definitional attributes																																																																					
<i>METeOR identifier: (optional)</i>	None																																																																				
<i>Definition:</i>	A code representing the Program Priority Issue (For Health Promotion Service Type only)																																																																				
<i>Value domain attributes</i>																																																																					
<i>Representation class (form):</i>	Code																																																																				
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Collection and usage attributes																																																																					

Data element name: Program Priority Issue	
Reporting requirements:	Mandatory when Service Type = 15 or blank when Service Type <> 15
Guide for use:	The priority issues should reflect what was identified in the Agency's priority setting process, and in the Health Promotion plan, where applicable.
Collection methods:	
Purpose:	Determining whether health promotion was planned or ad hoc, and whether it addressed statewide issue
Principal users:	Primary Health Branch
Start date:	1/07/2003
Comments:	
Source and reference attributes	
Definition source:	C&WH
Permissible values source:	C&WH

Data element name: Target Population Group																																																																																	
Identifying and definitional attributes																																																																																	
METeOR identifier: (optional)	None																																																																																
Definition:	A code representing the Target Population Group (For Health Promotion Service Type only)																																																																																
Value domain attributes																																																																																	
Representation class (form):	Code																																																																																
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Data element name: Target Population Group		
	OD26	CALD – Maltese
	OD27	CALD – Mixed
	OD28	CALD – Pakistani
	OD29	CALD – Polish
	OD3	CALD – Vietnamese
	OD30	CALD – Russian
	OD31	CALD – Singhalese
	OD32	CALD – Sudanese
	OD33	CALD – Tamil
	OD34	CALD – Thai
	OD35	CALD – Timorese
	OD4	CALD – Chinese
	OD5	CALD – Macedonian
	OD6	CALD – Turkish
	OD7	CALD – Arabic
	OD8	CALD – Croatian
	OD9	CALD – Spanish
	OD99	CALD – Other
Supplementary values:	Value	Meaning
Unit of measure:		
Collection and usage attributes		
Reporting requirements:	Mandatory when Service Type = 15 or blank when Service Type <> 15	
Guide for use:	Report the target population group identified in the Agency's priority setting process for Health Promotion.	
Collection methods:		
Purpose:	Used to determine the target group for health promotion	
Principal users:	Primary Health Branch	
Start date:	1/07/2003	
Comments:		
Source and reference attributes		
Definition source:	C&WH	
Permissible values source:	C&WH	

Data element name: Contact Type Indicator		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	291057	
<i>Definition:</i>	The type of session in which the client service event was provided to the client - individual or group. A group is defined as two or more clients receiving services at the same time from the same staff.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N	
<i>Maximum character length:</i>	1	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Individual Contact
	2	Group Contact
<i>Supplementary values:</i>	Value	Meaning
<i>Unit of measure:</i>	Value	Meaning
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory - All Contacts	
<i>Guide for use:</i>	Report the type of contact that was provided by the agency.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Identification of individual and group occasions of service	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	NHDD	
<i>Permissible values source:</i>	NHDD 000235	

Data element name: Client Type		
Identifying and definitional attributes		
METeOR identifier: (optional)	None	
Definition:	A code that identifies whether the client is Casual, Registered or Organisational	
Value domain attributes		
Representation class (form):	Code	
Data type:	String	
Format (Layout):	X	
Maximum character length:	1	
Permissible values (Code set):	Value	Meaning
	C	Casual Client
	R	Registered Client
Supplementary values:	Value	Meaning
	O	Organisational Client
Unit of measure:	0	
	Not Applicable	
Collection and usage attributes		
Reporting requirements:	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
Guide for use:	A client can be either a Registered, Casual or Organisational client. An Organisational Client refers to a collection of people who, on behalf of an identifiable entity (such as a business, social community, government or education body) receive a service from a provider/s (includes secondary consultation).	
Collection methods:		
Purpose:	Service Planning	
Principal users:	Primary Health Branch	
Start date:		
Comments:		
Source and reference attributes		
Definition source:	C&WH	
Permissible values source:	C&WH	

Data element name: Funded Organisation Client Identifier					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	302678				
<i>Definition:</i>	An identifier, unique to a client within the funded organisation.				
Value domain attributes					
<i>Representation class (form):</i>	Identifier				
<i>Data type:</i>	String				
<i>Format (Layout):</i>	A(10)				
<i>Maximum character length:</i>	10				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
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<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 and Client Type = "R" or blank when Contact Type Indicator <> 1				
<i>Guide for use:</i>	In a health service setting, Funded Organisation Client Identifier would normally be the Hospital UR number. This Identifier is commonly generated automatically by a client/patient management system. It is possible that in some circumstances, funded organisations might use another number, such as the Client – Statistical Linkage Key, when reporting is by health service and hospitals, where the health services may have different patient master indices, for whom there is some linkage.				
<i>Collection methods:</i>					
<i>Purpose:</i>	Used to uniquely identify an individual client for determining number of contacts, demographics				
<i>Principal users:</i>	Primary Health Branch				
<i>Start date:</i>	1/07/1998				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	CCDSV2.1				
<i>Permissible values source:</i>	CCDSV2.1				

Data element name: Statistical Linkage Key		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	327264	
<i>Definition:</i>	The Statistical Linkage Key (SLK) is a variable derived from client personal demographic data used to link data for statistical and research purposes.	
Value domain attributes		
<i>Representation class (form):</i>	Identifier	
<i>Data type:</i>	String	
<i>Format (Layout):</i>	AAAAADDMMYYYYN	
<i>Maximum character length:</i>	14	
<i>Permissible values (Code set):</i>	Value	Meaning
	Character1-3	2nd, 3rd and 5th letters of Family name/Surname
	Character 4-5	2nd and 3rd letters of First name/Given name
	Character 6-13	Date of Birth
	Character 14	Sex code
<i>Supplementary values:</i>	Value	Meaning
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
<i>Guide for use:</i>	Software generated Characters 1-3: 2nd, 3rd and 5th letters of Family name/Surname Characters 4-5: 2nd and 3rd letters of First Name/ Given name Characters 6-13: Date of Birth ddmmyyyy Characters 14: Sex code (use only 1 male 2 female 9 not stated, code 3 Indeterminate and Code 4 Intersex invalid for the SLK algorithm) Estimated Date of Birth values to be recoded to day/month 0101 for the purposes of SLK construction – TBD, this is not the case in ACAP from a program expectation but is the practice amongst ACATs	
<i>Collection methods:</i>	Derived	
<i>Purpose:</i>	Uniquely and anonymously identifying clients across DHS programs	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>	Refer to HACC Guidelines Statistical Linkage Key	
Source and reference attributes		
<i>Definition source:</i>	CCDSV2.1	
<i>Permissible values source:</i>	CCDSV2.1	

Data element name: Chronic Complex Client		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Usually characterised by complex causality, multiple risk factors, a long latency period, a prolonged course of illness, functional impairment or disability and, in most cases, the unlikelihood of a cure.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N	
<i>Maximum character length:</i>	1	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Yes client is chronic and complex
	2	No client is not chronic and complex
<i>Supplementary values:</i>	Value	Meaning
	9	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
<i>Guide for use:</i>	This item should be used for all registered clients that meet the definition of Chronic Complex client	
<i>Collection methods:</i>		
<i>Purpose:</i>	To support service planning for Integrated Chronic Disease Management.	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/06/2005	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Date of Birth		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	287007	
<i>Definition:</i>	Client's Date of Birth	
Value domain attributes		
<i>Representation class (form):</i>	Date	
<i>Data type:</i>	Date/Time	
<i>Format (Layout):</i>	DDMMYYYY	
<i>Maximum character length:</i>	8	
<i>Permissible values (Code set):</i>	Value	Meaning
	DD	01-31
	MM	01-12
	YYYY	1800-9999
<i>Supplementary values:</i>	Value	Meaning
	0000	for an estimate or default for DDMM
	0107	for an estimate or default for DDMM
	0101	for an estimate or default for DDMM
3006	for an estimate or default for DDMM	
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
<i>Guide for use:</i>	Cannot be after Client - Date of Death Supplementary values for a date data element become redundant where a data collection also uses Client - Date Accuracy.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Required to derive age for demographic analysis	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/1998	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	CCDSV2.1	
<i>Permissible values source:</i>	CCDSV2.1	

Data element name: Date of Birth Accuracy		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	294429	
<i>Definition:</i>	The accuracy of the components of the client's Date of Birth.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	String	
<i>Format (Layout):</i>	XXX	
<i>Maximum character length:</i>	3	
<i>Permissible values (Code set):</i>	<i>Value</i>	<i>Meaning</i>
	AAA	Accurate (Day, month and year are accurate)
	EEE	Estimated (Day, month and year are estimated)
	AAE	Day and month are accurate, year is estimated
	AEA	Day is accurate, month is estimated, year is accurate
	AEE	Day is accurate, month and year are estimated
	EAA	Day is estimated, month and year are accurate
	EAE	Day is estimated, month is accurate, year is estimated
	EEA	Day and month are estimated, year is accurate
	UUU	Unknown (Day, month and year are unknown)
	AAU	Day and month are accurate, year is unknown
	AEU	Day is accurate, month is estimated, year is unknown
	AUA	Day is accurate, month is unknown, year is accurate
	AUE	Day is accurate, month is unknown, year is estimated
	AUU	Day is accurate, month and year are unknown
	EAU	Day is estimated, month is accurate, year is unknown
	EEU	Day and month are estimated, year is unknown
	EUA	Day is estimated, month is unknown, year is accurate
	EUE	Day is estimated, month is unknown, year is estimated
	EUU	Day is estimated, month and year are unknown
	UAA	Day is unknown, month and year are accurate
	UAE	Day is unknown, month is accurate, year is estimated
	UAU	Day is unknown, month is accurate, year is unknown
	UEA	Day is unknown, month is estimated, year is accurate
	UEE	Day is unknown, month and year are estimated
	UEU	Day is unknown, month is estimated, year is unknown
	UUA	Day and month are unknown, year is accurate
	UUE	Day and month are unknown, year is estimated
<i>Supplementary values:</i>	<i>Value</i>	<i>Meaning</i>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	

Data element name: Date of Birth Accuracy	
<i>Guide for use:</i>	Code AAA -can be used to describe an Accurate date Code EEE -can be used to describe an Estimated date Code UUU -can be used to describe an Unknown date - Any accuracy value that includes a 'U' Unknown is considered a subset of UUU Unknown - Any accuracy value that includes an 'E' Estimated but not a 'U' Unknown value is considered a subset of EEE Estimate - Supplementary values for a date data element become redundant where a data collection also uses Client Date Accuracy.
<i>Collection methods:</i>	
<i>Purpose:</i>	
<i>Principal users:</i>	Primary Health Branch
<i>Start date:</i>	
<i>Comments:</i>	
Source and reference attributes	
<i>Definition source:</i>	CCDSV2.1
<i>Permissible values source:</i>	CCDSV2.1

Data element name: Sex											
Identifying and definitional attributes											
<i>METeOR identifier: (optional)</i>	287316										
<i>Definition:</i>	The nominated sex of the client.										
Value domain attributes											
<i>Representation class (form):</i>	Code										
<i>Data type:</i>	Numeric										
<i>Format (Layout):</i>	N										
<i>Maximum character length:</i>	1										
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Male</td> </tr> <tr> <td>2</td> <td>Female</td> </tr> <tr> <td>A</td> <td>Indeterminate</td> </tr> <tr> <td>4</td> <td>Intersex</td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>	1	Male	2	Female	A	Indeterminate	4	Intersex
<i>Value</i>	<i>Meaning</i>										
1	Male										
2	Female										
A	Indeterminate										
4	Intersex										
<i>Supplementary values:</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td>9</td> <td>Not stated / Inadequately described</td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>	9	Not stated / Inadequately described						
<i>Value</i>	<i>Meaning</i>										
9	Not stated / Inadequately described										
<i>Unit of measure:</i>											
Collection and usage attributes											
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1										
<i>Guide for use:</i>	<p>Code 3: Indeterminate should be used for infants with ambiguous genitalia, where the biological sex, even following genetic testing, cannot be determined. Code 3 can only be assigned for infants aged less than 90 days. This code should also be used in the circumstance where data is submitted for infant sex that has not yet been determined at the time of reporting.</p> <p>Code 4: The term 'intersex' refers to a person, who, because of a genetic condition was born with reproductive organs or sex chromosomes that are not exclusively male or female and who identifies as being neither male nor female. Excludes: transgender, transsexual and chromosomally indeterminate individuals who identify with a particular sex (male or female).</p>										
<i>Collection methods:</i>											
<i>Purpose:</i>	Service Planning										
<i>Principal users:</i>	Primary Health Branch										
<i>Start date:</i>	1/07/1998										
<i>Comments:</i>											
Source and reference attributes											
<i>Definition source:</i>	CCDSV2.1										
<i>Permissible values source:</i>	CCDSV2.1										

Data element name: Country of Birth					
Identifying and definitional attributes					
METeOR identifier: (optional)	270277				
Definition:	The country in which the client was born.				
Value domain attributes					
Representation class (form):	Code				
Data type:	Numeric				
Format (Layout):	NNNN				
Maximum character length:	4				
Permissible values (Code set):	<table border="1"> <thead> <tr> <th>Value</th> <th>Meaning</th> </tr> </thead> <tbody> <tr> <td colspan="2">See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm</td> </tr> </tbody> </table>	Value	Meaning	See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm	
Value	Meaning				
See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm					
Supplementary values:	<table border="1"> <thead> <tr> <th>Value</th> <th>Meaning</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	Value	Meaning		
Value	Meaning				
Unit of measure:					
Collection and usage attributes					
Reporting requirements:	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1				
Guide for use:	Code 09xx: Where the client is born in Australia, the value domain also includes States of Australia from Appendix 1. Supplementary codes of the 1269.0 - Standard Australian Classification of Countries (SACC), 1998, listed as 0901 New South Wales, 0902 Victoria...				
Collection methods:					
Purpose:	Service Planning				
Principal users:	Primary Health Branch				
Start date:	1/07/1998				
Comments:					
Source and reference attributes					
Definition source:	CCDSV2.1				
Permissible values source:	CCDSV2.1				

Data element name: Indigenous Status		
Identifying and definitional attributes		
METeOR identifier: (optional)	291036	
Definition:	Whether a client identifies as being of Aboriginal or Torres Strait Islander origin.	
Value domain attributes		
Representation class (form):	Code	
Data type:	Numeric	
Format (Layout):	N	
Maximum character length:	1	
Permissible values (Code set):	Value	Meaning
	1	Aboriginal but not Torres Strait Islander origin
	2	Torres Strait Islander but not Aboriginal origin
	3	Both Aboriginal and Torres Strait Islander origin
	4	Neither Aboriginal nor Torres Strait Islander origin
Supplementary values:	Value	Meaning
	9	Not stated / Inadequately described
Unit of measure:		
Collection and usage attributes		
Reporting requirements:	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
Guide for use:	This item should be used to identify clients of Aboriginal and/or Torres Strait Islander descent. It is expected that appropriate, culturally sensitive methods be utilised to support accurate recording of Aboriginal and/or Torres Strait Islander status.	
Collection methods:		
Purpose:	Service Planning,	
Principal users:	Primary Health Branch	
Start date:	1/07/1998	
Comments:		
Source and reference attributes		
Definition source:	CCDSV2.1	
Permissible values source:	CCDSV2.1	

Data element name: Need for Interpreter Services		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	304294	
<i>Definition:</i>	Whether an interpreter service is required by or for the client.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N	
<i>Maximum character length:</i>	1	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Interpreter services required
	2	Interpreter services not required
<i>Supplementary values:</i>	Value	Meaning
	9	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
<i>Guide for use:</i>		
<i>Collection methods:</i>		
<i>Purpose:</i>	Service Planning	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/1998	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	CCDSV2.1	
<i>Permissible values source:</i>	CCDSV2.1	

Data element name: Preferred Language					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	304128				
<i>Definition:</i>	The language (including sign language) most preferred by the client for communication.				
<i>Value domain attributes</i>					
<i>Representation class (form):</i>	Code				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	NNNN				
<i>Maximum character length:</i>	4				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td colspan="2">See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm</td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>	See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm	
<i>Value</i>	<i>Meaning</i>				
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<i>Supplementary values:</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1				
<i>Guide for use:</i>	Reports the preferred language of the client.				
<i>Collection methods:</i>					
<i>Purpose:</i>	Service Planning				
<i>Principal users:</i>	Primary Health Branch				
<i>Start date:</i>	1/07/1998				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	CCDSV2.1				
<i>Permissible values source:</i>	CCDSV2.1				

Data element name: Refugee Status		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	The refugee status of the client.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N	
<i>Maximum character length:</i>	1	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Client is a refugee
<i>Supplementary values:</i>	2	Client is not a refugee
	Value	Meaning
	9	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
<i>Guide for use:</i>	To identify activity where refugees are the clients. This data item can be used wherever refugees are clients of the service. The information will be used specifically in selected agencies where the Refugee Health Nurse initiative has been implemented by using this item with the community health nursing activity to provide reporting to Treasury on the throughput of the initiative.	
<i>Collection methods:</i>		
<i>Purpose:</i>	This is useful to agencies in reviewing who is using their service.	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	CCDSV2.1	
<i>Permissible values source:</i>	CCDSV2.1	

Data element name: Government Pension/Benefit Status		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	The government pension/benefit that the client is receiving.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N	
<i>Maximum character length:</i>	1	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Aged Pension
	2	Department of Veterans' Affairs (DVA) Pension
	3	Disability Support Pension
	4	Carer payment (pension)
	5	Unemployment-related benefits
	6	Other Government pension/benefit
<i>Supplementary values:</i>	Value	Meaning
	9	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
<i>Guide for use:</i>	Enter the client's government pension or benefit status.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Service Planning	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	CCDSV2.1	
<i>Permissible values source:</i>	CCDSV2.1	

Data element name: Concession Card Type		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	The type of concession card held by the client.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N	
<i>Maximum character length:</i>	1	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Health Care Card
	2	Pension Concession Card
	3	DVA Concession Card
	4	Commonwealth Seniors Health Card
<i>Supplementary values:</i>	5	No concession card
	Value	Meaning
	9	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
<i>Guide for use:</i>	This data element relates to the client's concession arrangements, as distinct from Client – Government Pension/Benefit Status, which relates to a client's primary government benefit received.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Service Planning	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2007	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	CCDSV2.1	
<i>Permissible values source:</i>	CCDSV2.1	

Data element name: Residential Locality					
Identifying and definitional attributes					
METeOR identifier: (optional)	287326				
Definition:	The geographic location of the client's usual residence.				
Value domain attributes	See 270907 Text [A(50)] Also refer to http://www1.auspost.com.au/postcodes/index.asp?sub=2				
Representation class (form):	Text				
Data type:	String				
Format (Layout):	A(46)				
Maximum character length:	46				
Permissible values (Code set):	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td colspan="2">See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm</td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>	See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm	
<i>Value</i>	<i>Meaning</i>				
See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm					
Supplementary values:	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td>9999</td> <td>Not stated/ inadequately described</td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>	9999	Not stated/ inadequately described
<i>Value</i>	<i>Meaning</i>				
9999	Not stated/ inadequately described				
Unit of measure:					
Collection and usage attributes					
Reporting requirements:	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator < > 1				
Guide for use:	Residential Locality relates to the geographic locality (often known as suburb/town/locality) of the client's usual residence, not the client's postal address. Locality must be blank if the Postcode is 1000 or 9988. Where the Postcode is 8888 (overseas), report the country of the client's usual residence in Client Residential Locality.				
Collection methods:					
Purpose:	Service Planning				
Principal users:	Primary Health Branch				
Start date:					
Comments:					
Source and reference attributes					
Definition source:	CCDSV2.1				
Permissible values source:	CCDSV2.1				

Data element name: Residential Postcode		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	302040	
<i>Definition:</i>	The postcode of the Residential Locality of the client.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	NNNN	
<i>Maximum character length:</i>	4	
<i>Permissible values (Code set):</i>	Value	Meaning
	See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm	
<i>Supplementary values:</i>	Value	Meaning
	1000	No fixed abode
	8888	Overseas
	9988	Unknown
	9999	Not stated/ inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1	
<i>Guide for use:</i>	Residential Postcode relates to the geographic locality of the client's residence, not postal address. Where the Postcode is 8888 (overseas), report the country the client lives in, in Locality	
<i>Collection methods:</i>		
<i>Purpose:</i>	Service Planning	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	CCDSV2.1	
<i>Permissible values source:</i>	CCDSV2.1	

Data element name: Residential Local Government Area					
Identifying and definitional attributes					
METeOR identifier: (optional)	None				
Definition:	The local government area in which the client resides (as derived from Client – Residential Locality and Client – Residential Postcode).				
Value domain attributes					
Representation class (form):	Code				
Data type:	Numeric				
Format (Layout):	NNNNN				
Maximum character length:	5				
Permissible values (Code set):	<table border="1"> <thead> <tr> <th>Value</th> <th>Meaning</th> </tr> </thead> <tbody> <tr> <td colspan="2">See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm</td> </tr> </tbody> </table>	Value	Meaning	See CCDS large value domains (See Appendix B) http://www.health.vic.gov.au/communityhealth/data_reporting/index.htm	
Value	Meaning				
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Supplementary values:	<table border="1"> <thead> <tr> <th>Value</th> <th>Meaning</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>Not stated / Inadequately described</td> </tr> </tbody> </table>	Value	Meaning	9	Not stated / Inadequately described
Value	Meaning				
9	Not stated / Inadequately described				
Unit of measure:					
Collection and usage attributes					
Reporting requirements:	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1				
Guide for use:	<p>Client - Residential Postcode and Client – Residential Locality can be used to derive Client – Local Government Area values, which are provided in Appendix B CCDSv2.1 Large Value Domains.xls. For example, postcode/locality values of 3121 Richmond enable Local Government Area to be derived from the Appendix B Local Government Area (LGA) codeset, in this case being 27650 Yarra City.</p> <p>As some organisations or software applications may choose to derive LGA at the local level, LGA values have been included in Appendix B to support this option.</p>				
Collection methods:	Can be derived from Residential Locality and Residential Postcode				
Purpose:	Service Planning				
Principal users:	Primary Health Branch				
Start date:	1/07/1998				
Comments:					
Source and reference attributes					
Definition source:	CCDSV2.1				
Permissible values source:	CCDSV2.1				

Data element name: Fee		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Fee charged for service delivery transaction (Dollar value)	
Value domain attributes		
<i>Representation class (form):</i>	Total	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	[NNN]N.NN	
<i>Maximum character length:</i>	7	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>	Australian Currency	
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory, must be greater than or equal to 0	
<i>Guide for use:</i>	Fees should only be collected for activities that are funded by the Community Health Program as required. If fees are not collected using a client management software then a separate report using the Primary Health Fees DHS template must be provided.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Reporting revenue to DTF	
<i>Principal users:</i>	Primary Health Branch, DTF	
<i>Start date:</i>	1/07/1998	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>		

Data element name: Direct Time					
Identifying and definitional attributes					
<i>METeOR identifier:</i> <i>(optional)</i>	None				
<i>Definition:</i>	Duration (in minutes) of direct service time individual contact or session.				
Value domain attributes					
<i>Representation class (form):</i>	Total				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	N[NN]				
<i>Maximum character length:</i>	3				
<i>Permissible values</i> <i>(Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
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<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>	Minute				
Collection and usage attributes					
<i>Reporting requirements:</i>	Mandatory, must be greater than or equal to 0				
<i>Guide for use:</i>	The time (in minutes) that has been spent in direct contact with a client or clients during service provision. Includes face-to face, remote video link, email and extended telephone communication with a client or clients for the provision of a health service.				
<i>Collection methods:</i>					
<i>Purpose:</i>	Performance Measure				
<i>Principal users:</i>	DHS, DTF, Agencies, C'Vealth				
<i>Start date:</i>	1/07/1998				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	C&WH -PHFA				
<i>Permissible values source:</i>					

Data element name: Indirect Time					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	The time (in minutes) that has been spent away from a client or clients in essential activities to provide support to a client or clients				
Value domain attributes					
<i>Representation class (form):</i>	Total				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	N[NN]				
<i>Maximum character length:</i>	3				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
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<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>	Minute				
Collection and usage attributes					
<i>Reporting requirements:</i>	Mandatory, must be greater than or equal to 0				
<i>Guide for use:</i>	<p>The time (in minutes) that has been spent away from a client or clients in essential activities to provide support to a client or clients.</p> <p>Includes minor contact with a client or clients relating to a future direct contact (e.g. confirming a future appointment), organising case meetings, preparing case notes, referral, clinical supervision (including individual, group and peer) and preparation for group sessions that are not Health Promotion sessions.</p>				
<i>Collection methods:</i>					
<i>Purpose:</i>	Performance Measure				
<i>Principal users:</i>	DHS, DTF, Agencies, C'Wealth				
<i>Start date:</i>	1/07/1998				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	C&WH -PHFA				
<i>Permissible values source:</i>					

Data element name: Travel Time		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Duration (in minutes) of travel time associated with service delivery transaction	
Value domain attributes		
<i>Representation class (form):</i>	Total	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[NN]	
<i>Maximum character length:</i>	3	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>	Minute	
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory, must be greater than or equal to 0	
<i>Guide for use:</i>	The time (in minutes) that it has taken to travel to a client to provide a service to that client.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Performance Measure	
<i>Principal users:</i>	DHS, DTF, Agencies, C'wealth	
<i>Start date:</i>	1/07/1998	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH -PHFA	
<i>Permissible values source:</i>		

Data element name: Interpreting Time		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Duration (in minutes) of Interpreting time associated with this individual contact or session	
Value domain attributes		
<i>Representation class (form):</i>	Total	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[NN]	
<i>Maximum character length:</i>	3	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>	Minute	
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory, must be greater than or equal to 0	
<i>Guide for use:</i>	If no interpreter has been used then should be 0 (zero).	
<i>Collection methods:</i>		
<i>Purpose:</i>	Reconciliation of Interpreter funding	
<i>Principal users:</i>	Primary Health Branch, DTF	
<i>Start date:</i>	1/07/1998	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>		
<i>Permissible values source:</i>		

Data element name: Session Attendees					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	Number of people attending the session (excluding staff running the session)				
Value domain attributes					
<i>Representation class (form):</i>	Total				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	N[NNN]				
<i>Maximum character length:</i>	4				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Supplementary values:</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>	Person				
Collection and usage attributes					
<i>Reporting requirements:</i>	Must be greater than or equal to 2 when Contact Type Indicator = 2 or blank when Contact Type Indicator < > 2.				
<i>Guide for use:</i>	The number of people that have attended the session, not including the staff that are running the session.				
<i>Collection methods:</i>					
<i>Purpose:</i>	Service Planning, calculating reach				
<i>Principal users:</i>	Primary Health Branch				
<i>Start date:</i>	1/07/2003				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>					
<i>Permissible values source:</i>					

Data element name: Department of Veterans' Affairs File Numeric					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	270091				
<i>Definition:</i>	The Department of Veterans' Affairs File Numeric of the client.				
Value domain attributes					
<i>Representation class (form):</i>	Identifier				
<i>Data type:</i>	String				
<i>Format (Layout):</i>	AAXXNNNN[A]				
<i>Maximum character length:</i>	9				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
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<i>Supplementary values:</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	Must be populated and prescribed format when DVA Claim Indicator = "YES"				
<i>Guide for use:</i>	<p>Char 1: State identifier. Valid codes: Q, N, V, T, S or W. ACT is included in N (NSW) and NT with S (SA)</p> <p>Char 2-4: Alphabetic characters may appear in these fields but no alphabetic characters may appear after any numerics in these positions</p> <p>Char 5-8: Numeric except last non-space character may be alphabetic</p> <p>Char 9: Space (veteran), alpha (dependent).</p>				
<i>Collection methods:</i>					
<i>Purpose:</i>	Reimbursement by DVA for treatment of DVA clients by CHS'				
<i>Principal users:</i>	DVA				
<i>Start date:</i>	1/07/2000				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	CCDSV2.1				
<i>Permissible values source:</i>	CCDSV2.1				

Data element name: Department of Veterans' Affairs Entitlement		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	The level of Department of Veterans' Affairs support to which a client is entitled.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N	
<i>Maximum character length:</i>	1	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	DVA entitlement – gold card
	2	DVA entitlement – white card
	3	DVA entitlement – other
<i>Supplementary values:</i>	Value	Meaning
	9	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Must be a valid code when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1.	
<i>Guide for use:</i>	Check if consistent with Client – Government Pension/Benefit Status code 2 Department of Veterans' Affairs (DVA) Pension	
<i>Collection methods:</i>		
<i>Purpose:</i>	Reimbursement by DVA for treatment of DVA clients by CHS'	
<i>Principal users:</i>	DVA	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	CCDSV2.1	
<i>Permissible values source:</i>	CCDSV2.1	

Data element name: Department of Veterans' Affairs Comment		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Comment regarding multiple treatments on same day to DVA clients.	
Value domain attributes		
<i>Representation class (form):</i>	Text	
<i>Data type:</i>	String	
<i>Format (Layout):</i>	A(255)	
<i>Maximum character length:</i>	255	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Multiple DVA contacts on the same day for the same client and service type	
<i>Guide for use:</i>	Enter any relevant comments when more than one treatment in a day was provided.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Validating claims for two treatments for same client and service on the same day	
<i>Principal users:</i>	DVA	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Department of Veterans' Affairs Claim Indicator		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Indicator (Yes or No) to show whether a claim for re-imbursement should be sent to DVA	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Boolean	
<i>Format (Layout):</i>	XX[X]	
<i>Maximum character length:</i>	3	
<i>Permissible values (Code set):</i>	Value	Meaning
	YES	Claim for reimbursement is to be made
	NO	Claim for reimbursement is NOT to be made
<i>Supplementary values:</i>	Value	Meaning
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1.	
<i>Guide for use:</i>	Enter either 'Yes' or 'No' to show whether a claim for re-imbursement should be sent to the Department of Veterans' Affairs.	
<i>Collection methods:</i>		
<i>Purpose:</i>	To determine whether a claim should be sent to DVA	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Initial Contact Date		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	(270005)	
<i>Definition:</i>	Initial Client Contact date is the point of first contact for a new episode with the client.	
Value domain attributes		
<i>Representation class (form):</i>	Date	
<i>Data type:</i>	Date/Time	
<i>Format (Layout):</i>	DDMMYYYY	
<i>Maximum character length:</i>	8	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory for new Registered Clients	
<i>Guide for use:</i>	Initial Contact is the point a consumer or carer makes his or her first contact with the service system and will most commonly include: <ul style="list-style-type: none"> - the provision of service information eg. services available, eligibility criteria and intake processes, - the provision of other information such as health promotion literature, and/or - direct access to services via an INI. Consumers initiate Initial Contact most commonly by telephone or in person but possibly through a friend, relative, or via electronic media such as websites and service directories. Initial Contact ends when a consumer requires information that is supported by advice and when a process of inquiry begins ie. the INI process has commenced.	
<i>Collection methods:</i>		
<i>Purpose:</i>	Measuring waiting times.	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	SC Prac Manual	
<i>Permissible values source:</i>		

Data element name: Initial Needs Identification Date					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	(313815)				
<i>Definition:</i>	Initial Needs Identification (INI) is the date when the needs identification is completed, providing a clear picture of what services the client requires.				
Value domain attributes					
<i>Representation class (form):</i>	Date				
<i>Data type:</i>	Date/Time				
<i>Format (Layout):</i>	DDMMYYYY				
<i>Maximum character length:</i>	8				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
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<i>Supplementary values:</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	Mandatory for new Registered Clients				
<i>Guide for use:</i>	Initial Needs Identification (INI) is a screening process where the underlying issues as well as the presenting issues are uncovered to the extent possible. It is not a diagnostic process but is a determination of the client's risk, eligibility and priority for service a balancing for the service capacity and client's needs. Needs identification can occur via phone, face-to-face interaction or written survey intervention. However, Needs Identification is ongoing and as a client receives care, other needs or circumstances may be identified which require attention by other disciplines. External referral or re-entry onto the waiting list to access the other disciplines may then occur. This will initiate a new episode of care.				
<i>Collection methods:</i>					
<i>Purpose:</i>	To record INI service activity and enable waiting time information to be calculated.				
<i>Principal users:</i>	Primary Health Branch				
<i>Start date:</i>					
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	SC Prac Manual				
<i>Permissible values source:</i>					

Data element name: Reason for Attendance					
Identifying and definitional attributes					
<i>METeOR identifier: (optional)</i>	None				
<i>Definition:</i>	A code representing the service professional's description of the client's reason for assessment or treatment.				
Value domain attributes					
<i>Representation class (form):</i>	Code				
<i>Data type:</i>	Numeric				
<i>Format (Layout):</i>	NNN				
<i>Maximum character length:</i>	3				
<i>Permissible values (Code set):</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Supplementary values:</i>	<table border="1"> <thead> <tr> <th><i>Value</i></th> <th><i>Meaning</i></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<i>Value</i>	<i>Meaning</i>		
<i>Value</i>	<i>Meaning</i>				
<i>Unit of measure:</i>					
Collection and usage attributes					
<i>Reporting requirements:</i>	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1.				
<i>Guide for use:</i>	Enter from the perspective of the service professional, the reason why the client has come to receive services.				
<i>Collection methods:</i>					
<i>Purpose:</i>	Service Planning				
<i>Principal users:</i>	Primary Health Branch				
<i>Start date:</i>	1/07/2004				
<i>Comments:</i>					
Source and reference attributes					
<i>Definition source:</i>	NAHCMC				
<i>Permissible values source:</i>	NAHCMC				

Data element name: Source of Referral		
Identifying and definitional attributes		
METeOR identifier: <i>(optional)</i>	297469	
Definition:	The person or agency responsible for the referral of a client to a service provider agency, as represented by a code	
Value domain attributes		
Representation class (form):	Code	
Data type:	Numeric	
Format (Layout):	NN	
Maximum character length:	2	
Permissible values <i>(Code set):</i>	Value	Meaning
	01	Self
	02	Family, significant other, friend
	03	GP / Medical Practitioner – community based
	04	Aged Care Assessment Team
	05	Community nursing or health service
	06	Hospital
	07	Psychiatric / mental health service or facility
	08	Extended care / rehabilitation facility
	09	Palliative care facility / hospice
	10	Residential aged care facility
	11	Aboriginal health service
	12	Other medical / health service
	13	Disability support service
	14	Accommodation provider
	15	Other community-based service
	16	Law enforcement agency
	17	Other
	18	Private Dentist
Supplementary values:	Value	Meaning
	99	Not stated / Inadequately described
Unit of measure:		
Collection and usage attributes		
Reporting requirements:	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1.	
Guide for use:	From the Consumer Information Service Coordination Tool Template	
Collection methods:		
Purpose:	Source of referral is important in assisting in the analyses of inter-service client flow and for service planning.	
Principal users:	Primary Health Branch	
Start date:	1/07/2004	
Comments:		
Source and reference attributes		

Data element name: Source of Referral	
<i>Definition source:</i>	HACC MDS V2
<i>Permissible values source:</i>	HACC MDS V2

Data element name: Waiting List Date		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	269957	
<i>Definition:</i>	The date the client is placed onto a waiting list for the identified service.	
Value domain attributes		
<i>Representation class (form):</i>	Date	
<i>Data type:</i>	Date/Time	
<i>Format (Layout):</i>	DDMMYYYY	
<i>Maximum character length:</i>	8	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory for new Registered Clients	
<i>Guide for use:</i>	The waiting list date may or may not be the same date as the INI date. The client may be placed onto multiple waiting lists if multiple services are required.	
<i>Collection methods:</i>		
<i>Purpose:</i>	To assist with the measurement of CHS waiting times and management of service demand.	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>		
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	DHS	
<i>Permissible values source:</i>		

Data element name: Priority Type		
Identifying and definitional attributes		
METeOR identifier: (optional)	None	
Definition:	Priority Type is used to categorise the client's need for a service and occurs as a result of the INI.	
Value domain attributes		
Representation class (form):	Code	
Data type:	Numeric	
Format (Layout):	N	
Maximum character length:	1	
Permissible values (Code set):	Value	Meaning
	1	Low
	2	Routine
Supplementary values:	Value	Meaning
	9	Not stated / Inadequately described
Unit of measure:		
Collection and usage attributes		
Reporting requirements:	Mandatory when Contact Type Indicator = 1 or blank when Contact Type Indicator <> 1.	
Guide for use:	Priority types are derived from the service coordination tool templates, "low, routine and urgent". It is suggested that you utilise the priority tools in the Towards a Demand Management Framework document (available at: http://www.health.vic.gov.au/communityhealth/downloads/towards_demand_management_framework_chs.pdf) or your current prioritising mechanisms that your agency has in place when capturing this data item.	
Collection methods:		
Purpose:	To indicate the urgency of the client's condition following INI, which requires service provision.	
Principal users:	Primary Health Branch	
Start date:	1/07/2006	
Comments:		
Source and reference attributes		
Definition source:	DHS	
Permissible values source:	SCTT	

Data element name: Date of Exit					
Identifying and definitional attributes					
METeOR identifier: (optional)	269621				
Definition:	The date identified on which the client stopped receiving funded assistance for the identified need.				
Value domain attributes					
Representation class (form):	Date				
Data type:	Date/Time				
Format (Layout):	DDMMYYYY				
Maximum character length:	8				
Permissible values (Code set):	<table border="1"> <thead> <tr> <th><u>Value</u></th> <th><u>Meaning</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Value</u>	<u>Meaning</u>		
<u>Value</u>	<u>Meaning</u>				
Supplementary values:	<table border="1"> <thead> <tr> <th><u>Value</u></th> <th><u>Meaning</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	<u>Value</u>	<u>Meaning</u>		
<u>Value</u>	<u>Meaning</u>				
Unit of measure:					
Collection and usage attributes					
Reporting requirements:					
Guide for use:	Once the client has received a service for their identified need, resulting in the resolution of management of this need, they will exit the service. This will reflect the termination of their episode of care. By capturing the exit point, review of the frequency and duration of the intervention period can describe clinical practices. The exit date applies to the completion of the last interaction with the client, where multiple service providers are involved in providing the episode of care. This may indicate that a care planning/care manager activity occurs within the CHS. Over a period of time a client may have entered and exited an agency on more than one occasion, or received multiple completed services with a reporting period.				
Collection methods:					
Purpose:	To assist with the measurement of CHS waiting times and management of service demand.				
Principal users:	Primary Health Branch				
Start date:	1/07/2006				
Comments:					
Source and reference attributes					
Definition source:					
Permissible values source:					

Data element name: Main reason for cessation of services		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	270099	
<i>Definition:</i>	The main reason the client's current services have ceased	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Client no longer needs assistance—improved status
	2	Client no longer needs assistance from your agency—improved status
	3	Client's needs have not changed but your agency cannot or will no longer provide assistance
	4	Client moved to residential aged care
	5	Client moved to other institutional setting
	6	Client moved to other community-based service
	7	Client moved out of area
	8	Client terminated service
	9	Client died
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Date of Exit Is Not Null	
<i>Guide for use:</i>	This element should be reported for all clients who stopped receiving services. That is, it should be reported for all clients with a recorded Date of Exit. Where the client ceased to receive services for more than one reason, the agency should record the main or primary reason for the cessation of service.	
<i>Collection methods:</i>		
<i>Purpose:</i>	To assist with the measurement of CHS waiting times and management of service demand.	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>		

Data element name: Main reason for cessation of services	
<i>Permissible values source:</i>	HACC MDS V2

Data element name: Chronic and complex condition 1		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	The client's condition that has been, or is likely to be present for at least 6 months, and require more than one type of service from same or different service providers.	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
10	Others	
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Mandatory when Chronic Complex Client = 1 or blank when Chronic Complex Client <> 1.	
<i>Guide for use:</i>	To be used for registered clients that have been defined as Chronic and Complex. This will help to gain an understanding of the disease / condition profile of clients defined as Chronic and Complex.	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 2		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
10	Others	
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 1 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 3		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
10	Others	
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 2 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 4		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
	10	Others
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 3 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 5		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
10	Others	
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 4 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 6		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
10	Others	
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 5 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 7		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
10	Others	
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 6 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 8		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
	10	Others
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 7 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 9		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
	10	Others
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 8 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: Chronic and complex condition 10		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>		
<i>Definition:</i>	Repetition of Chronic and complex condition 1	
Value domain attributes		
<i>Representation class (form):</i>	Code	
<i>Data type:</i>	Numeric	
<i>Format (Layout):</i>	N[N]	
<i>Maximum character length:</i>	2	
<i>Permissible values (Code set):</i>	Value	Meaning
	1	Asthma
	2	Chronic (congestive) heart failure
	3	Angina
	4	Hypertension
	5	Diabetes
	6	Chronic obstructive pulmonary disease (COPD)
	7	Cancers
	8	Depression and/or anxiety
	9	Injuries
10	Others	
<i>Supplementary values:</i>	Value	Meaning
	99	Not stated / Inadequately described
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	Optional when Chronic and complex condition 9 Is Not Null	
<i>Guide for use:</i>	Repetition of Chronic and complex condition 1	
<i>Collection methods:</i>		
<i>Purpose:</i>	To form part of the reporting and evaluation	
<i>Principal users:</i>	Primary Health Branch	
<i>Start date:</i>	1/07/2006	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	C&WH	
<i>Permissible values source:</i>	C&WH	

Data element name: End Data Marker		
Identifying and definitional attributes		
<i>METeOR identifier: (optional)</i>	None	
<i>Definition:</i>	Indicates the end of the service (data) record	
Value domain attributes		
<i>Representation class (form):</i>	Text	
<i>Data type:</i>	String	
<i>Format (Layout):</i>	X(9)	
<i>Maximum character length:</i>	9	
<i>Permissible values (Code set):</i>	<u>Value</u>	<u>Meaning</u>
<i>Supplementary values:</i>	<u>Value</u>	<u>Meaning</u>
<i>Unit of measure:</i>		
Collection and usage attributes		
<i>Reporting requirements:</i>	All "SERVICE" Records	
<i>Guide for use:</i>	Literally "ENDHEADER"	
<i>Collection methods:</i>	Software generated	
<i>Purpose:</i>	Indicates the end of the header record	
<i>Principal users:</i>	RRHACS Data Repository	
<i>Start date:</i>	1/07/2007	
<i>Comments:</i>		
Source and reference attributes		
<i>Definition source:</i>	DHS	
<i>Permissible values source:</i>	DHS	