

Attachment 2 – Survey questionnaire

Care in Your Community Trials
Network Evaluation Survey
July 2007

Note:

- This survey will take approximately 15 minutes to complete
- Responses will be collated and utilised to inform the evaluation of the CiYC Trials
- Only aggregate and/or de-identified responses will be presented in the evaluation report - no individuals will be identified

Name of network member completing this survey (for administrative purposes only
– views will not be attributed to individual members):

| | | |
|---------------|---------------|--------------------------|
| CiYC Network: | Outer East | <input type="checkbox"/> |
| | South Eastern | <input type="checkbox"/> |
| | Gippsland | <input type="checkbox"/> |

Please complete this survey and return to:

yvette.crachi@dlaphillipsfox.com

or by facsimile: 03 9274 5111

by close of business, Friday 3 August 2007

Preamble

The Care in Your Community Planning Trials (**the CiYC Trials**) are completing their work. The evaluation which has been proceeding in parallel also is nearing completion.

The evaluation team (Alison Hallahan, Campbell Miller and Heather Wellington) are interested in the views of Network members about a range of issues that will assist us to advise the Department of Human Services (**DHS**) on future 'roll out' of CiYC policies and planning methodologies.

We understand that as a Network member you already have contributed a great deal of time to the CiYC Trials, but are hoping that you will take the time to complete this survey so that we can capture your experiences and views in detail and use them to provide clear and relevant advice to the DHS.

In presenting our report to the DHS, we remain cognisant of the CiYC vision:

'The Victorian Health Care System will increasingly deliver person and family centred health care in community-based settings, reducing the need for inpatient care and improving the health outcomes of Victorians.'

... the CiYC principles:

- the best place to treat;
- together we do better;
- technology to benefit people;
- a better health care experience;
- a better place to work.

... and the objectives of the CiYC Trials:

- to develop partnerships between key stakeholders;
- to provide focus for future development of program planning parameters; and
- to develop and refine a detained area-based planning methodology for broader application.

Please keep the vision, principles and objectives in mind when completing this survey.

Alison Hallahan
Campbell Miller
Heather Wellington

Consultants

1. Starting the CiYC Trial

| Please indicate (with a ✓) how strongly you AGREE or DISAGREE with each of the statements below. <i>Please use a scale of 1 to 5 where 1=Strongly Disagree, 3=Neither Agree nor Disagree, 5=Strongly Agree and D/K=Don't Know</i> | 1=Strongly Disagree, 5=Strongly Agree, D/K = Don't know | | | | | |
|--|--|---|---|---|---|-----|
| | 1 | 2 | 3 | 4 | 5 | D/K |
| 1. The purpose of the CiYC Trial was clear to me when the CiYC Network commenced its work | | | | | | |
| 2. The role and terms of reference of the CiYC Network were clear to me when the CiYC Network commenced its work | | | | | | |
| 3. My role and responsibility as a member of the CiYC Network were clear to me when the CiYC Network commenced its work | | | | | | |
| 4. The DHS Regional Office's role in CiYC was understood by all participants when the CiYC Network commenced its work | | | | | | |
| 5. The way in which the planning role of DHS central programs interfaces with the CiYC Trials was clear to me when the CiYC Network commenced its work | | | | | | |
| 6. The relative planning responsibilities of PCPs, Local Government Municipal Health Planning Committees, Primary Care and Population Health Advisory Committees and CiYC Networks were clear to me when the CiYC Network commenced its work | | | | | | |
| 7. The goals of the trial and the expected endpoints were defined clearly when the CiYC Network commenced its work | | | | | | |
| 8. The timeframe for the Trial was defined clearly when the CiYC Network commenced its work | | | | | | |
| 9. It was clear to me when the CiYC Network commenced its work who would be accountable for its success | | | | | | |
| 10. It was clear to me when the CiYC Network commenced its work who the Network would be reporting to | | | | | | |

2. Network structures and resources

| <p>Please indicate (with a ✓) how strongly you AGREE or DISAGREE with each of the statements below.</p> <p><i>Please use a scale of 1 to 5 where 1=Strongly Disagree, 3=Neither Agree nor Disagree, 5=Strongly Agree and D/K=Don't Know</i></p> | 1=Strongly Disagree, 5=Strongly Agree, D/K = Don't know | | | | | |
|---|--|---|---|---|---|-----|
| | 1 | 2 | 3 | 4 | 5 | D/K |
| 11. The CiYC Network was based on the appropriate geographic area | | | | | | |
| 12. The CiYC Network has the appropriate number of members | | | | | | |
| 13. Membership of the CiYC Network has been drawn from the appropriate range of organisations | | | | | | |
| 14. The individuals who are members of the CiYC Network had an appropriate range of skills and expertise for the task | | | | | | |
| 15. The individuals who are members of the CiYC Network are of an appropriate level of seniority | | | | | | |
| 16. There were no major 'gaps' in membership categories on the CiYC Network | | | | | | |
| 17. The size of the CiYC planning area is appropriate | | | | | | |
| 18. The boundaries of the CiYC planning area are appropriate | | | | | | |
| 19. The CiYC Network had access to the necessary support personnel (e.g. planners, project officers) to enable it to perform its role effectively | | | | | | |
| 20. The CiYC Network had access to sufficient financial resources to enable it to perform its role effectively | | | | | | |
| 21. The CiYC Network had access to sufficient data to enable it to perform its role effectively | | | | | | |
| 22. Other plans (e.g. municipal health plans, PCP plans) provided a good basis for CiYC planning | | | | | | |
| 23. The DHS regional office is the appropriate organisation to provide CiYC project support | | | | | | |
| 24. The CiYC Network is able to access additional specialist expertise when required | | | | | | |
| 25. Sufficient time was allocated to phase 1 of the CiYC Trial to enable the Network to complete its work effectively | | | | | | |
| 26. Sufficient time was allocated to phase 2 of the CiYC Trial to enable the Network to complete its work effectively | | | | | | |
| 27. Sufficient time was allocated to phase 3 of the CiYC Trial to enable the Network to complete its work effectively | | | | | | |
| <p>Please indicate (with a ✓) how strongly you AGREE or DISAGREE with each of the</p> | 1=Strongly Disagree, 5=Strongly Agree, D/K = Don't know | | | | | |

3. Network processes

| Please indicate (with a ✓) how strongly you AGREE or DISAGREE with each of the statements below. <i>Please use a scale of 1 to 5 where 1=Strongly Disagree, 3=Neither Agree nor Disagree, 5=Strongly Agree and D/K=Don't Know</i> | 1=Strongly Disagree, 5=Strongly Agree, D/K = Don't know | | | | | |
|--|--|---|---|---|---|-----|
| | 1 | 2 | 3 | 4 | 5 | D/K |
| 29. Network meetings were an effective means of conducting Network business | | | | | | |
| 30. Network executive meetings were an effective means of conducting Network business (where applicable) | | | | | | |
| 31. Network processes encouraged engagement of key stakeholder organisations | | | | | | |
| 32. All Network members remained engaged throughout the Trial | | | | | | |
| 33. Network meetings represented a good use of my time | | | | | | |
| 34. The Network approached phase 1 efficiently and effectively | | | | | | |
| 35. The phase 1 report provided a sound basis for selection of priorities in phase 2 | | | | | | |
| 36. The process for developing action plans in phase 3 was robust and effective | | | | | | |
| 37. The Network had good information about DHS central program planning activities throughout the Trial period | | | | | | |
| 38. The Network had good information about the planning activities being undertaken by its member organisations throughout the Trial | | | | | | |
| 39. The designation of some services for planning by all CiYC Trials (e.g. dental, renal, chronic disease) assisted the Network to achieve its objectives | | | | | | |
| 40. The service system configuration planning schema (incorporating models of care, settings of care and levels of care) was useful to the Network during the planning process | | | | | | |
| 41. The DHS work on enabling factors supported the work of the Networks and contributed to Network outcomes | | | | | | |
| 42. Please estimate the number of hours you personally contributed to the CiYC Trial through attending meetings | No of hours: | | | | | |
| 43. Please estimate the number of hours you personally contributed to the CiYC Trial through undertaking work outside regular meetings | No of hours: | | | | | |

4. Network outputs and outcomes

| <p>Please indicate (with a ✓) how strongly you AGREE or DISAGREE with each of the statements below.</p> <p><i>Please use a scale of 1 to 5 where 1=Strongly Disagree, 3=Neither Agree nor Disagree, 5=Strongly Agree and D/K=Don't Know</i></p> | 1=Strongly Disagree, 5=Strongly Agree, D/K = Don't know | | | | | |
|--|--|---|---|---|---|-----|
| | 1 | 2 | 3 | 4 | 5 | D/K |
| 47. The phase 1 report will be a useful resource for Network members and other stakeholders | | | | | | |
| 48. The phase 2 report provides a sound rationale for the selection of planning priorities | | | | | | |
| 49. The phase 3 action plans provide a sound basis for reconfiguring services in the future | | | | | | |
| 50. The phase 3 action plans are consistent with CiYC policy objectives | | | | | | |
| 51. The phase 3 action plans are consistent with the Trial's objectives | | | | | | |
| 52. The status of the Network's action plans in relation to other plans including member organisations' service plans, PCP plans, Municipal Health Plans and DHS program plans is clear | | | | | | |
| 53. The relative responsibilities for PCPs, Local Government Municipal Health Planning Committees, Primary Care and Population Health Advisory Committees and CiYC Networks are now clear to me | | | | | | |
| 54. The Network's action plans are supported by participating organisations | | | | | | |
| 55. The Network has become an effective multi-agency planning network | | | | | | |
| 56. The process for assessing and responding to the Network's action plans is clear to me | | | | | | |
| 57. The CiYC action plans, if implemented, will make a real difference to the way services are delivered in our planning area | | | | | | |
| 58. The CiYC action plans, if implemented, will result in new service delivery partnerships being formed in our planning area | | | | | | |
| 59. The CiYC action plans, if implemented, will result in more care being provided in community settings in our planning area | | | | | | |
| 60. The CiYC action plans will need to be supported by major DHS policy and funding changes if CiYC objectives are to be achieved | | | | | | |

