

Acute Health Services

*Form S7: Monthly Return—
Cystic Fibrosis Specified Grant*

Contents

Reporting Requirements	2
Return of Forms	2
Correction of Forms.....	2

Output Group 111	Acute Health Services
Form 111/S7	Cystic Fibrosis Specified Grant

Reporting Requirements

A specified grant is provided to the providers of specialist cystic fibrosis care (Royal Children's Hospital, The Alfred and Monash Medical Centre) for the provision of outpatient physiotherapy, dietetic services and psycho-social care. Grants are dependent on demonstrated levels of allied health occasions of service and are paid following the submission of quarterly activity reports for cystic fibrosis patients for physiotherapy, dietitian consultations, and counselling occasions of service.

From 2000/01, the quarterly activity returns are to be submitted to the Department on Form 111/S7 Cystic Fibrosis Specified Grant.

Reporting of allied health occasions of service must still continue on the AIMS Form 111/S2.

Return of Forms

Hospitals are to submit electronic data to the Department *within seven working days* following the end of the quarter.

Hospitals in the metropolitan regions are to send data to the Management Information Unit, Acute Health using one of the following methods:

- email: send to aimsmail@aims.dhs.vic.gov.au
- diskette: send to AIMS Collection Officer, Management Information Unit, Acute Health Division, 4/555 Collins Street, Melbourne, 3000, or
- modem: contact Management Information Unit Helpline 9616 8595 to obtain the modem number.

Printouts of the original signed forms must be retained by the hospital and be available to officers of the Department upon request.

Correction of Forms

Where an error is detected for any data item previously submitted to the Department, then a correction must be submitted. A correction can be made at any time. The AIMS Agency Module transmits all data for the current financial year, that is, from 1 July onwards, therefore if a correction is made to the July data whilst preparing the October return, it will be resent with the October export file.