

*Acute Health Services*

*Form 111/S6: Monthly Return—Dialysis Patients*



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## ***Reporting Requirements***

Form 111/S6 is used for reporting patients (admitted and non-admitted) receiving services purchased under the Victorian Maintenance Dialysis Program. Only hospitals that receive the specified grant are required to complete Form 111/S6. Patients in the Dialysis Program are also reported on Form 111/S1 (admitted patients) and Form 111/S2 (non-admitted patients).

## **Return of Forms**

Hospitals are to report electronic data to the Department *within seven working days* following the end of the month.

Rural hospitals are to submit data to their regional office via email or diskette.

Hospitals in the metropolitan regions are to send data to the Management Information Unit, Acute Health using one of the following methods:

- email: send to *aimsmail@aims.dhs.vic.gov.au*
- diskette: send to AIMS Collection Officer, Acute Health Division, 17/555 Collins Street, Melbourne, 3000, or
- modem: contact Management Information Unit Helpline 9616 8595 to obtain the modem number.

*Printouts of the original signed forms must be retained by the hospital and be available to officers of the Department upon request.*

## **Definitions**

### ***Haemodialysis***

Haemodialysis is a procedure used to maintain a patient with end stage renal failure by using an artificial kidney system outside the body. The procedure is usually carried out three times per week and takes four to five hours.

### ***Home Haemodialysis***

The dialysis procedure is carried out in the patient's home by the patient and/or health care professionals and will be reimbursed at a rate of \$28,857 per annum.

### ***In-Centre/Satellite Haemodialysis***

The dialysis procedure is carried out in a hospital or self care facility staffed by health care professionals who are skilled in this specialised area. In-centre dialysis will be reimbursed at a rate of \$21,877 per annum plus a variable rate. Satellite dialysis will be reimbursed at a rate of \$21,877 per annum plus a variable rate.

### ***Peritoneal Dialysis***

In peritoneal dialysis the dialysing fluid is inserted into the peritoneal (abdominal) cavity. The peritoneum is the membrane which lines the abdominal cavity and it is across this

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membrane that the chemical exchange between the blood capillaries and the dialysing fluid takes place. After a period of time the dialysing fluid is drained from the cavity.

**Continuous Ambulatory Peritoneal Dialysis (CAPD)**

The peritoneal dialysis procedure is carried out continuously and the patient is able to remain at home. This procedure is reimbursed at \$36,311 per annum.

**Intermittent Peritoneal Dialysis (IPD)**

This peritoneal dialysis procedure is carried out in a hospital setting and will be reimbursed at a rate of \$26,130 per annum.

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## ***Instructions for Completing Form S6***

### **Hospital, Agency**

The registered name of the public hospital and for health care networks, the network component hospital that is submitting the return.

### **Agency Code**

The AIMS identification number of the agency that is submitting the return. For example, the code for Maryborough District Health Service is 3312.

### **Month, Year**

Calendar month and year for which the return is prepared.

### **Columns**

#### ***Patients at Start of Month (Column A)***

Number of patients on the Victorian Maintenance Dialysis Program at the start of the reporting period. Equals column G of previous month's return.

#### ***New Patients during Month (Column B)***

Number of new patients commencing on the Victorian Maintenance Dialysis Program during the reporting period.

#### ***New Patients during Month—Transfers into Mode (Column C)***

Number of patients who transfer into this modality from another modality during the reporting period.

#### ***Patients Leaving Program—Transfers to another Modality (Column D)***

Number of patients on the Victorian Maintenance Dialysis Program who transfer out of this modality to another modality during the reporting period.

#### ***Patients Leaving Program—Death (Column E)***

Number of deaths during the reporting period for patients on the Victorian Maintenance Dialysis Program.

#### ***Patients Leaving Program—Transplant (Column F)***

Patients leaving the Victorian Maintenance Dialysis Program during the reporting period after having a kidney transplant.

#### ***Patients Leaving Program—Cessation of Treatment (Column G)***

Patients leaving the Victorian Maintenance Dialysis Program during the reporting period as a result of treatment being stopped. Also include patients leaving the Program because of a change of residence, for example moving interstate.

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***Total Patients at end of Month (Column H)  $(H=(A+B+C)-(D+E+F+G))$***

The number of patients on the Victorian Maintenance Dialysis Program at the end of the month for which the return is prepared.

**Home Haemodialysis**

Number of patients on the Victorian Maintenance Dialysis Program who have haemodialysis carried out in their home.

**In-Centre Haemodialysis**

Number of patients on the Victorian Maintenance Dialysis Program who have haemodialysis carried out at the hospital.

**Satellite Haemodialysis**

Number of patients on the Victorian Maintenance Dialysis Program who have haemodialysis carried out in a limited care or self care facility staffed by health care professionals.

**Continuous Ambulatory Peritoneal Dialysis**

Number of patients on the Victorian Maintenance Dialysis Program who have continuous peritoneal dialysis. The procedure may be carried out in the patient's home or in the hospital.

**Intermittent Peritoneal Dialysis**

Number of patients on the Victorian Maintenance Dialysis Program who have intermittent peritoneal dialysis at the hospital.

**Total**

Sum of patients (in items 1 to 5) for each column.

**Signature of Chief Executive Officer and Date**

The hospital's Chief Executive Officer should sign and date each form submitted, acknowledging the data contained on the form and the accuracy of these data.