

Free governance and operational training for all cemetery trust members

- **We can come to you**
- **Meet other trust members in your area**
- **Embrace your role with confidence**
- **Gain skills to support your local community**
- **Free catering**

We recognise the valuable contribution Cemetery Trust members make to their local community. So that you can thrive in your role, we have worked with the Department of Health to design a program which is highly practical, providing you with the necessary skills and tools to enhance the effective management of your trust. The two days offer a valuable and solid foundation for trust members who are committed to implementing strong governance and operational processes for their trust.

Some feedback from past attendees:

“My awareness of a variety of issues has been heightened. I will be a more involved trust member...Excellent participation by all, led by a very talented presenter!”

“The style of the presenter kept us very interested and engaged so we could absorb more info.”

“I feel as if I can carry this knowledge into our Committee in a very positive and thoughtful way to achieve great outcomes as a team.”

“I found the discussion excellent...all really valuable. Excellent course - I'd recommend this.”

(Workshop attendees, 2019)

Do one day now and another day later

We have listened to feedback from trust members across Victoria and have updated the training design so you can attend each of the two days separately.

The two days to complete are:

Day 1: Cemetery Governance and Operations DAY 1

Day 2: Cemetery Governance PLUS

The whole program covers a wide range of topics, such as strategy and planning, risk management, financial governance, legislative frameworks, effective operations and oversight, stakeholder relations and more.

Certificate of Attainment

To be eligible for a Certificate of Attainment for the DH Cemetery Trusts Governance and Operational Training, members should complete both Day 1 and Day 2 Training within the term of their 5-year appointment. Those members who have completed two days of training within the last 5 years are already certified.

Both days of training will be offered at various locations throughout the year for you to choose from. It is better to have done Day 1 Training before Day 2, so try to schedule your days in that order.

The training will help you:

- better understand your legal and ethical responsibilities as a trust member
- get up-to-date with any regulatory changes that have occurred
- share your experiences and solutions, and get to know peers from other trusts
- know where to go if you need more information or help in fulfilling your role

Training dates and times

Please see our website for the up-to-date training schedule for 2021: www.icda.com.au/ctt

- Each training day runs from **10:00am - 3:30pm**
- There is no cost to attend
- Catering is provided at all sessions

For further information call 1300 137 475 or email learn@ourcommunity.com.au

If you find none of the pre-scheduled training events are suitable for your trust, we may even be able to arrange a workshop especially for you, provided that your trust can guarantee attendance of at least six people (two or more trusts may get together to arrange this).

To register for a workshop and to find out more please visit
www.communitydirectors.com.au/cemetery-governance