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| **Renewal of**  **Registration - List of Directors, Board Members or Office Bearers** |
| Health services establishment or Mobile health service  OFFICIAL  OFFICIAL |

The **Health Services Act 1988** requires the Secretary to assess the fitness and propriety of all directors or other officers of a body corporate who exercises or who may exercise control over a health service establishment or mobile health service.

* It is a requirement to list all directors, board members or office bearers of the proprietor company, or incorporated association.   
    
  **Please note that the Department of Health will undertake enquiries to confirm that this list is complete.**   
    
  For each person please attach:
* a completed Statutory Declaration – Fitness and Propriety and
  + a National Police Record Check issued within the past twelve (12) months (a certified copy).

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| Proprietor | Please mark with an (x) that document is certified, signed and attached | | |
| Names of Directors, Board Members or Office Bearers: | Director identification (certified) | Stat Dec- Fitness and Propriety | Police-Check (certified copy) |
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**Please send the attachments and completed form by email** to the [Private Hospitals](mailto:Private%20Hospitals) & Day Procedure Centres Unit [privatehospitals@health.vic.gov.au](mailto:privatehospitals@health.vic.gov.au)

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